



PUBLIC SCHOOLS OF NORTH CAROLINA

DEPARTMENT OF PUBLIC INSTRUCTION | June St. Clair Atkinson, Ed.D., *State Superintendent*

WWW.NCPUBLICSCHOOLS.ORG

August 19, 2015

TO: School Nutrition Administrators

FROM: Benjamin J. Matthews, Director
Division of School Support

Lynn B. Harvey, Section Chief
School Nutrition Services

Janice B. Ezzell, Contracted Consultant
School Nutrition Services

RE: 2015 NCDPI Annual Conference for School Nutrition Administrators

We are pleased to announce that the Annual Conference for School Nutrition Administrators sponsored by the North Carolina Department of Public Instruction is scheduled for October 28-30, 2015 at the Sheraton Imperial Hotel and Convention Center in Research Triangle Park, NC. The training event will begin with a luncheon on Wednesday, October 28 at 12:00 noon and will conclude on Friday, October 30 at 11:30 a.m. Registration will begin at 9:30 a.m. on Wednesday, October 28. There will be several general session speakers providing relevant information on School Nutrition topics, multiple breakout sessions, and networking sessions during the conference.

Please make your individual hotel reservations by calling the Sheraton Imperial at (919) 941-5050 or Central Reservations at (800) 325-3535. You may also go to the following website to make your reservations:

<https://www.starwoodmeeting.com/Book/2015NCDPISchoolNutritionConference>

The conference hotel rate is \$117.00 plus 13.5% tax per night for single or double occupancy.

Reservations must be made prior to September 29, 2015 at the Sheraton to receive these rates. The rates will increase significantly after September 29. For directions to the hotel, please go to www.sheratonrtp.com and click on the directions icon on the home page.

The menus chosen for the conference are attached. Please review and indicate any special diet requests on the electronic registration form.

SCHOOL NUTRITION SERVICES SECTION

Lynn B. Harvey, Ed.D., RD, LDN, FADA, Section Chief | Lynn.Harvey@dpi.nc.gov
6324 Mail Service Center, Raleigh, North Carolina 27699-6324 | Phone (919) 807-3506 | Fax (919) 807-3516

AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

To register for the conference, please go to:

<https://www.surveymonkey.com/s/Registration2015SNAdministratorConference>

Follow the instructions on the website to complete the registration form. You will receive a confirmation electronically within five (5) business days after submitting your registration. **If you do not receive a confirmation, please contact Janice Ezzell at 910-512-6780 or by e-mail at Ezzell.janice@yahoo.com**

Register Today! Registration Deadline is October 9, 2015!

We look forward to seeing you at the NCDPI Annual Conference for School Nutrition Administrators at the Sheraton Imperial Hotel and Convention Center in Research Triangle Park, NC in October.

BJM/LBH/jbe

Enclosures