

North Carolina

# Child Nutrition Weekly Update



Week of January 6-10, 2014

Issue No. 2014.1-1

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# TRP

Becoming the  
Totally  
Responsible  
Person

## TRP Foundational Principle #3

*Each of us is—or can learn to be—in charge of our moods, attitudes, emotions and behaviors, without blaming others for them.*

Review all nine Foundational Principles on the TRP Enterprises, Inc., website at:  
<http://www.trpnet.com/foundational-principles/>

## Verification Summary Report – Due January 17

In the Verification webinars held in September 2013, we learned that the verification reporting has changed significantly this year. In addition, the State Agency Reporting date to USDA has changed. As a result of those changes we are asking all Public Schools, Non Public Schools, RCCIs, and Charter Schools participating in the National School Lunch Program to submit the SFAs Verification Report in Child Nutrition Technology System by **Friday, January 17, 2014 (only Special Milk Program sponsors are exempt from verification reporting)**. If an SFA is unable to complete the verification report successfully without errors, please contact either the regional consultant or Karla Wheeler at (919) 807-3518 for assistance.

### Direct Certification Data

Please be aware that Question 3-2 should be completed by entering the data of all directly certified students via FNS (Food and Nutrition Services, *formerly food stamps*). This total should be reported as of October 31, 2013. SFAs were asked to retrieve this information from the Direct Certification Portal. If this information was not retrieved, please contact Karla Wheeler or your regional consultant. If the retrieved data differs from the information collected from SFA's vendor then the SFA may use software vendor's data.

### Survey and Ameliorative Report

PLEASE NOTE: Verification data that is collected between November 16 and February 15 (households that did not respond to the initial verification but reapplied) will be collected via a State Agency survey. The results of the survey will be included in an additional report, titled Ameliorative Report, which the State Agency is required to submit to USDA. The deadline for completing this survey will be in March; the exact date will be published in a future edition of the CN Weekly Update.

Remember: If an SFA is unable to complete the verification report successfully without errors, please contact either the regional consultant or Karla Wheeler at (919) 807-3518 for assistance.

## Paid Lunch Equity Tool for School Year 2014-2015

USDA has released the required average paid that must be charged for a paid lunch in the School Year 2014-2015. As a reminder from a previous CN Weekly, the required price will be \$2.65.

The Paid Lunch Equity (PLE) excel tool included will need to be completed by all SFAs and submitted to the state agency by February 28, 2014. A future webinar will be conducted by the state agency to assist in completing the tool.

[sp 15-2014.pdf](#)

[ple calc tool\\_sy14-15.xls](#)

## Awards for Excellence 2013-14

We hope you and your staffs are working diligently on your 2013-14 Awards for Excellence books. As a reminder, **please send your Awards for Excellence completed summary sheets to Melody Watkins**

**no later than Friday, April 4, 2014. If you would like to receive the plaques or certificates prior to April 30, please send the documentation at least 4 weeks prior to the presentation date.**

Please send it electronically (if possible), to [Melody.Watkins@dpi.nc.gov](mailto:Melody.Watkins@dpi.nc.gov), or by fax to (919) 807-3516 or mail to 6324 Mail Service Center, Raleigh, NC 27699-6324. Also, please print or type clearly the name of the school and SFA on the forms.

State level judging of the Awards for Excellence books will once again be conducted at the SNA-NC State Conference in June 2014. The state level judging criteria form is attached. **Please submit the single best award entry from your school system for this competition to Melody Watkins no later than Friday, May 23.** You may send the notebook by UPS, Federal Express or USPS (be sure the delivery you choose can be tracked). Also, please indicate that it can be delivered without a required signature. First, second and third place award school winners will be recognized at one of the general sessions during the SNA-NC June conference. The notebooks will be placed on display at the conference and can be picked up in the display room or at the registration table on Thursday, June 19 after 1:30 pm.

All of the 2013-14 Awards for Excellence documents are available for download on the Child Nutrition website at: <http://childnutrition.ncpublicschools.gov/front-page/information-resources/awards-recognition-opportunities>

Thank you for your support of the Awards for Excellence program. We look forward to receiving many entries this year and recognizing the great work you are doing in your Child Nutrition Programs!

If you have questions, please call Melody Watkins at 919-807-3526 or e-mail her at [Melody.Watkins@dpi.nc.gov](mailto:Melody.Watkins@dpi.nc.gov).

**afe judging criteria.doc**

## **Weekly Q&A – Certified Food Protection Manager**

### **Question:**

When must a Person in Charge (PIC) of a Food Establishment comply with the Food Code requirement to be a Certified Food Protection Manager (CFPM)?

### **Answer:**

On September 1, 2012, the Commission for Public Health adopted the 2009 FDA Food Code by reference with certain amendments, additions, and deletions. Rule .2652(4)(C) delayed the effective date of the Certified Food Protection Manager (CFPM) requirements to January 1, 2014. Therefore, effective immediately, existing FOOD ESTABLISHMENTS without a PERSON IN CHARGE (PIC) who is a CFPM may be assessed two points on their inspection for failure to meet the Food Code requirements.

To verify that the PIC has an approved CFPM certification as specified in Paragraphs 2-102.12(A) and Section 2-102.20 of the NC Food Code Manual, the Person in Charge must have successfully passed an American National Standards Institute (ANSI) accredited CFPM examination.

Below are listings for four organizations that offer ANSI accredited programs which will provide the certification required by the Food Code.

Organization	Name of Programs/Examinations
<a href="http://360training.com">360training.com, Inc.</a>	Learn2Serve® Food Protection Manager Certification Program
<a href="http://NationalRegistryofFoodSafetyProfessionals.com">National Registry of Food Safety Professionals</a>	Food Protection Manager Certification Program International Certified Food Safety Manager
<a href="http://NationalRestaurantAssociation.com">National Restaurant Association</a>	ServSafe® Food Protection Manager Certification Program
<a href="http://Prometric.com">Prometric Inc.</a>	Food Protection Manager Certification Program

## Vacancy Announcements

Several SFAs have vacancies have posted vacancies. Please review the attached vacancy announcements for details about each position and for application instructions and for contact information.

- Lincoln County Schools – *Child Nutrition Nutritionist*
- Winston-Salem/Forsyth County Schools – *Food Service Manager 1*
- Harnett County Schools – *Child Nutrition Supervisor*

[lincoln cnn.pdf](#)  
[ws-forsyth fsm.pdf](#)  
[harnett cns.pdf](#)

## Mark Your Calendar

January 12-14, 2014.....2014 School Nutrition Industry Conference (Miami, FL)  
 January 15 (Wednesday).....Fresh Fruit & Vegetable Claim for Reimbursement Deadline (for December 2013)  
 January 17..... Verification Summary Report Due  
 January 27-29..... SNA-NC Industry Seminar (Asheville, NC)  
 January 30.....Region 6 Policy Update (Concord, NC)  
 February 3..... Region 5 Policy Update for Charter Schools (Greensboro, NC)  
 February 5-7..... NC Procurement Alliance Board Meeting (Greensboro, NC)  
 February 6..... Region 2 Policy Update (Surf City, NC)  
 February 7..... Region 3 Policy Update for Charter & RCCIs (Raleigh, McKimmon Center)  
 February 7..... SNA-NC District 2 Meeting (Location TBA)  
 February 10 (Monday)..... Deadline for Submitting Claim for Reimbursement (for January 2014)

February 13 .....	Region 3 Policy Update for LEAs (Raleigh, McKimmon Center)
February 13 .....	Region 5 Policy Update for LEAs (Greensboro, NC)
February 13 .....	Region 7 Policy Update (Hickory, NC)
**February 15 (Saturday) .....	Fresh Fruit & Vegetable Claim for Reimbursement Deadline (for January 2014)
February 19-20 .....	NCDA New Director/Supervisor Training (Butner, NC)
February 21 .....	Region 8 Policy Update (Asheville, NC)
February 22 .....	SNA-NC District I Meeting (Roper, NC)
February 28 .....	Region 1 Policy Update (Edenton, NC)
Month of March.....	National Nutrition Month
March 3-7 .....	National School Breakfast Week
March 2-5.....	SNA Legislative Action Conference (Washington, DC)
	<b>Registration Information:</b> <a href="http://docs.schoolnutrition.org/meetingsandevents/lac2014/registration.asp">http://docs.schoolnutrition.org/meetingsandevents/lac2014/registration.asp</a>
March 3 .....	December Financial Report Due
March 10 (Monday) .....	Deadline for Submitting Claim for Reimbursement (for February 2014)
March 12 .....	Registered Dietitian Nutritionist Day
March 15 .....	Fresh Fruit & Vegetable Claim for Reimbursement Deadline (for February 2014)

**\*\*When a deadline/due date falls on a weekend or holiday.**

1. When the 10<sup>th</sup> of the month falls on a weekend or holiday the deadline for submitting the claim for reimbursement is the next business day which is usually Monday. In the event that the following Monday is a holiday then the deadline moves to the next business day.
2. **REMEMBER**...the CN Technology system is programmed to flag any claim for reimbursement that is submitted after the 10<sup>th</sup> with the "10 day" error message (Error Code 1401). The system does not differentiate a week day from a week end day. The NCDPI Child Nutrition section and the Claims section are fully aware of this and the Claims department will automatically override that error message for any claims submitted in this time period. *It is not necessary to contact the Child Nutrition office when you receive the error message in this situation.*
3. If a claim for reimbursement is submitted after the 10<sup>th</sup> for any other reason, you must contact the NCDPI Child Nutrition office.
4. This also applies to the Fresh Fruit and Vegetable Program for which the claim for reimbursement is due on the 15<sup>th</sup> of each month.

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Under the Federal Child Nutrition Program and USDA policy, discrimination is prohibited under the basis of race, color, national origin, sex, age or disability.

If you wish to file a Civil Rights complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, DC 20250-9410, by fax (202) 690-7442 or email at [program.intake@usda.gov](mailto:program.intake@usda.gov). Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (Spanish). USDA is an equal opportunity provider and employer."