

North Carolina

# School Nutrition Weekly Update

September 14, 2015

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## Memorandum of Agreement – Career & Technical Education

The Memorandum of Agreement for Career & Technical Education has been completed and is available on the School Nutrition website MOA/Student Confidentiality webpage at:  
<http://childnutrition.ncpublicschools.gov/information-resources/memoranda-of-agreement-student-confidentiality>

## Verification Webinars Scheduled and Q&A

**VERIFICATION: Guidance for Conducting the Annual Verification Process** webinars have been scheduled for Tuesday, September 22 (9:30-11:30a.m.) and Thursday, September 24 (2:00-4:00 p.m.) These webinars are for SFAs that process Free and Reduced Price School Meals applications to determine student eligibility. Please register for the date and time that works best for you at:  
<https://attendee.gotowebinar.com/rt/8839737405892569345>. After registering, you will receive a confirmation email containing information about joining the webinar.

The presentation will cover the verification and direct verification process including, but not limited to:

- selecting the sample pool
- sample size, deadlines
- verification for cause
- application selection procedures
- standard and alternate sample sizes
- non-response rates, confirmation reviews
- contacting households selected for verification
- acceptable income and categorically eligibility documentation
- completing the verification process including appeals rights
- households that reapply and recordkeeping
- verification summary report

QUESTION	ANSWER
<b>Do I need to conduct the verification process if I am a Special Milk Program Sponsors, a Residential Child Care Institution (RCCI) without day students or approved to participate 100% in the Community Eligibility Program (CEP)?</b>	NO, all Special Milk Program Sponsors are exempt from the entire verification process. For those School Food Authorities (SFAs) that do not take Free and Reduced Price School Meals Household Applications (100% CEP or RCCIs <b>without</b> day students) the only part of verification that has to be completed is the online Verification Report as required by USDA. A separate webinar will be offered in early November to assist with completing the online report in the School Nutrition Technology System for these SFAs.

## **\*\*REMINDER\*\* - Deadline for Annual Conference 2015 Room**

### **Reservations**

Please remember that Tuesday, September 29 is the deadline for making room reservations at the Sheraton Imperial for the School Nutrition Annual Conference. The conference is scheduled for October 28-30, 2015. More information is available at: <http://childnutrition.ncpublicschools.gov/continuing-education>

### **Community Eligibility Provision (CEP) Clarification**

There has been some confusion on a student transferring from a Community Eligibility Provision (CEP) to a Non Community Eligibility Provision School. This happens most often at the beginning of the school year but can happen at any time during the year.

As stated in the June 23, 2015 SN Weekly, the State Agency recommends the School Food Authority (SFA) having situations (CEP school to Non CEP school) where students will be transferring or graduating to the next level of education (elementary to middle, middle to high) contact the parents at the end of the school year to let them know that the students will be enrolling in a Non CEP School and individual eligibility determinations ( DC, other source categorical or applications based on income) must be made by the SFA.

According to [SP 16-2015, Community Eligibility Provision: Guidance and Updated Q&As, Transfer and Visiting Students](#), Question 39:

QUESTION	ANSWER
<b>When a student at a CEP school transfers to a non-CEP school, is the student “free” all year?</b>	<p>No, under CEP, individual students do not have an individual eligibility status. The school, or group of schools, has a “free” eligibility status based on the make-up of their student population.</p> <p>If a student transfers from a CEP to a non-CEP school within the same LEA, and the student is not otherwise eligible for free meals (e.g., SNAP direct certification, homeless, migrant), the new school must process a household income application within 10 days and provide free meals to the student until an eligibility determination is made. If the student transfers to a non-CEP school in a different LEA, the new school must process a household application within 10 days and FNS encourages the new school to provide free meals to the student until an eligibility determination is made.</p>

## ***Second Review of Applications***

The State Agency is hearing the pleas of the School Food Authorities concerning the second review of applications. The webinars that were held on August 7 and August 8 were based on responses from the School Food Authorities (SFAs) that conducted the second review of application in the previous year. The best practices discussed in the webinars were recommended to help SFAs avoid reporting numerous errors.

While the State Agency conveyed the best practices, the SFA may opt to conduct an initial review of the application determine the benefits, send the notification letter to the parent and then conduct the second review of the application at a later date within the time frame of reporting. If errors occur then this must be reported to USDA.

Thank you all for sharing your concerns and hopefully this will be a workable option.

If you have additional questions or concerns please contact Karla Wheeler at [karla.wheeler@dpi.nc.gov](mailto:karla.wheeler@dpi.nc.gov) or the School Nutrition Operations Consultant for your district.

## ***USDA Updates Professional Standards Learning Objectives and Coding***

The Professional Standards Learning Topic Codes have been updated to include two new topics: Community Eligibility and Administrative Reviews. Community Eligibility is added under Learning Topic Code 3100 Administration. Administrative Reviews is included under Learning Topic Code 3200 Program Management. Please review the revised [Learning Topics](#) and [Learning Objectives](#) and contact the state agency if you have any questions.

## ***Revised Procuring Local Foods for Child Nutrition Programs Guide Now Available***

USDA's Farm to School Program recently released the revised guide, [Procuring Local Foods for Child Nutrition Programs](#). The guide covers procurement basics, defining local, where to find local products, and the variety of ways schools can purchase locally in accordance with regulations. This revision incorporates information about micro-purchases, buying local foods for child care and summer meal programs and more real-world examples. Check out the new guide for sample solicitation language, detailed geographic preference examples and helpful resources.

## **Food Safety Announcement: Unpasteurized Eggs**

### ***Serving unpasteurized eggs safely to highly susceptible populations (HSP)***

The North Carolina Food Code Part 3-8 requires that Pasteurized EGGS or EGG PRODUCTS shall be substituted for raw EGGS to serve highly susceptible populations (HSP) in certain circumstances. A HSP includes, but is not limited to, those who are:

- Immunocompromised
- Very young
- Obtaining food at a facility that solely provides assisted living (such as a child care center)

Recently there has been a shortage of pasteurized eggs and the North Carolina Department of Health, Food Protection and Facilities Branch, has provided guidance for ways to serve unpasteurized eggs to HSP and remain in compliance with the Code. If schools need to serve unpasteurized eggs to HSP, please refer to the [Position Statement](#) and the [HACCP Plan Application](#) to safely serve this item according to the regulations.

*References: North Carolina Food Code Part 3-8  
North Carolina Department of Health Food Protection and Facilities Branch POSITION STATEMENT: Raw Eggs in Food Establishments Serving a Highly Susceptible Population, September 11, 2015*

## **Webinar – Nutrition Education in the Classroom and Beyond: Tips for Educators**

**You are invited to a webinar! *Nutrition Education in the Classroom and Beyond: Tips for Educators***

**When: Wednesday, September 16<sup>th</sup>**

**Time: 3:00 pm – 4:00 pm EST**

For 20 years, the U.S. Department of Agriculture's (USDA) Team Nutrition initiative has provided free nutrition education resources for schools. This webinar will discuss innovative ways elementary and middle school educators can integrate nutrition education into core subjects like math, language arts, and science. New teaching resources available from Team Nutrition for the 2015-2016 School Year will be shared.

### **Guest Speakers:**

- **Alicia White, MS, RD and Maya Maroto, EdD, MPH, RD** • USDA, *Child Nutrition Programs*
- **Anne Hoffard and Deb Mortensen** • *Elementary Educators, Iowa, Storm Lake Elementary School*
- **Becky Reid** • *Extension Agent, Kansas State University Research Extension, Kansas Whittier Elementary School*

**Audience:**

Educators, administrators, parents, dietitians, school nutrition professionals – and anyone else who is interested in student wellness and success!

To participate in the webinar on Wednesday, September 16th, 2015, please register [here](#). After you register, you will receive an email with login information for the webinar.

If you have any questions regarding the webinar content, please contact Maya Maroto, USDA/FNS, at 703-605-3210 or [maya.maroto@fns.usda.gov](mailto:maya.maroto@fns.usda.gov)

## Vacancy Announcement – Onslow County Schools

Position Title: **Child Nutrition Supervisor and Registered Dietitian**

Interested candidates may apply online at <http://www.applitrack.com/onslow/onlineapp>

For more information please call the Child Nutrition Department at 910-478-3480.

## Important School Nutrition Dates

### September

- Sept 15 (Tues) ..... *FFVP* - Deadline to submit claim for reimbursement (for Aug 2015)
- Sept 17 ..... [Region 2 Policy Update](#)
- Sept 29 ..... [Region 8 Policy Update](#)

### October

- Oct 1 ..... FC1-A Report Due for June 2015
- Oct 1 ..... Verification Process Begins (SFAs begin pulling F&R Family Meal Applications)
- Oct 10 (Thurs) ..... *NSLP/SBP/ASSP/SFSP/SSO* - Deadline to submit claim for reimbursement (for Sept 2015)
- October 12 – 16 ..... National School Lunch Week
- Oct 15 (Tues) ..... *FFVP* - Deadline to submit claim for reimbursement (for Sept 2015)
- Oct 28-30 ..... *Annual Conference for School Nutrition Administrators*

### November

- Nov 1 ..... Self-Assessment Due for RCCI/Charter/NonPublic (File in SFA)
- Nov 10 (Tues) ..... *NSLP/SBP/ASSP/SFSP/SSO* - Deadline to submit claim for reimbursement (for Oct 2015)
- Nov 11 ..... Veterans Day Observed – State Offices Closed
- Nov 15 (Sun) ..... *FFVP* - Deadline to submit claim for reimbursement (for Oct 2015)
- Nov 16 ..... Verification Process Ends

Nov 17 ..... Verification Reporting Process begins for SFAs  
Nov 26-27.....Thanksgiving Holidays – State Offices Closed

## ***In the Previous Issue...***

### [SN Weekly Update – August 31, 2015](#)

- 2015 Annual Conference for School Nutrition Administrators
- 2015 Pre-Conference – School Nutrition Specialist (SNS) Exam
- Reduced Price Breakfast Allocation
- Webinar – Breakfast in the Classroom Stakeholder Engagement: How to Win Friends and Influence People
- Vacancy Announcement – NCDPI School Nutrition Services
- Vacancy Announcement – Weldon City Schools
- Q&A – Person in Charge (PIC) & Certified Food Protection Manager Replacement Certificate

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