



Cabarrus
County Schools

SCHOOL NUTRITION PROGRAM
111 UNION CEMETERY RD. SW
CONCORD, NC 28027
APRIL 15, 2016

VACANCY ANNOUNCEMENT

June 15, 2016

- POSITION:** The Cabarrus County Schools system is accepting applications for the position of 12-Month School Nutrition Field Supervisor.
- SPECIAL NOTE:** If this vacancy should be filled by a transfer within the school system, the ensuing vacancy may not be advertised.
- APPLICATION DEADLINE:** June 15, 2016 OR UNTIL POSITION IS FILLED.
- START DATE:** August 1, 2016
- JOB SPECIFICS:**
- Salary:** Pay Grade 72 \$45,175.68-51,112.08
Commensurate with education and experience
 - Term of Employment:** 12 Months per year
 - Hours:** 8 hours per day
 - Holidays:** 10 or 11 days per year, as set by State Personnel Council
 - Annual Leave: (or Vacation) Days:** Earned according to State Guidelines, with minimum earning rate being 1 day earned for each month worked.
 - Sick Leave:** Earned at the rate of 1 day for each month worked.
 - Hospital Insurance:** individual coverage: No charge (as long as this is the plan for state employees)
 - Retirement System:** Membership.
 - Other Benefits:** Optional participation in Group Life Insurance, Cafeteria Benefits During open enrollment periods (Includes dental Insurance, cancer and intensive care insurance, medical Reimbursement, and dependent day care reimbursement). 401(K) savings bonds, tax-sheltered annuities etc.
- Qualifications:**
- Bachelor's degree in food science, nutrition, business administration or a related field required.
 - Registered Dietician Preferred.
 - Experience in a food service operation required.
 - Experience in School Nutrition Program preferred.
 - Minimum of 3-5 years management experience required.
 - Ability to supervise others, give guidelines and requirements.
 - Ability to interpret regulations and teach material using power point.
 - Ability to communicate effectively with all staff.
 - Ability to establish and maintain effective work relationships.
 - Must be Serve Safe Certified.
 - Adhere to USDA Professional Standards for continuing education. For the 2015-16 school year, Supervisor must accrue a minimum of 10 hours of annual continuing education/training, although 12 hours of continuing education/training is preferred.

**RESPONSIBILITIES/
DUTIES:**

Supervise the daily activities of cafeteria managers and staff assuring Program operations.
Conduct evaluations, minimum of 1 time per year
Work with parents, teachers, media, all school staff to educate and Inform about SNP positive role in nutrition and health
Attend classes and seminars to enhance knowledge of program

**APPLICATION
PROCEDURE:**

Applicants should apply through AppliTracks and upload the supporting Documents.

**SELECTION
PROCEDURE:**

Once resumes/applications are received and screened, applicants will be notified if an Interview is desired. Applicants are asked to submit thorough written information that Documents their qualifications for the position. Personal and drop-in request for Interviews, unfortunately cannot be honored. When the vacancy is filled, all applicants Interviewed will be notified.

THANK YOU FOR YOU INTEREST IN THE CABARRUS COUNTY SCHOOLS!!!!

CABARRUS COUNTY SCHOOLS IS AN EQUAL OPPORTUNITY EMPLOYER AND DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, ORIGIN, AGE, DISABILITY, OR NATIONAL ORIGIN.