



Fresh Fruit and Vegetable Program Application Process Timeline for School Year 2014-2015

February 26, 2014	Fresh Fruit and Vegetable Program (FF&VP) application season for School Year (SY) 2014-2015 opens. FF&VP application packet for SY 2014-2015 e-mailed to NC Child Nutrition Administrators. For assistance with the FF&VP application, contact Zoe McKay-Tucker, Child Nutrition Consultant for Special Programs at zoe.mckaytucker@dpi.nc.gov or 919-807-3517.
March 24, 2014 11:59 PM	Absolute deadline for completing the FF&VP electronic application for SY 2014-2015 in the Child Nutrition Technology System (CNTS). At 11:59 PM on March 24, 2014, the FF&VP application component in the CNTS closes and no more applications will be accepted and revisions cannot be made. Child Nutrition Administrators with "Application Entry" access in the CNTS are responsible for entering the information for the <u>School Profile</u> as well as entering responses (not necessarily writing, but typing or copy/paste answers) to the <u>School Proposal</u> questions. Note: There is no tab to click to "Submit" the FF&VP application. Instead, once the information/responses are keyed, remember to "Save" so all is retained in the CNTS.
March 31, 2014 5:00 PM	Deadline for receipt of all "Signature Pages" with required, original signatures in blue ink in the NCDPI Child Nutrition Services Raleigh office. This is a requirement and the <i>only</i> document of the FF&VP application that must be sent to the NCDPI. The Signature Page(s) should be submitted via a source with tracking capability.
April 2014	NCDPI to receive notification from the USDA about NC's FF&VP funding for SY 2014-2015. FF&VP applications reviewed and categorized in descending order from highest to lowest Free/Reduced (F/R) percentage. As referenced in the USDA FF&VP Handbook for Schools and in accordance with Federal policy, schools with the highest F/R percentage will be selected.
May 2014	NCDPI Child Nutrition Services prepares FF&VP application information for SY 2014-2015 for the North Carolina State Board of Education (NC SBE) May 2014 meeting. NC SBE will review and approve list of NC elementary schools selected for FF&VP for SY 2014-2015. Applying elementary schools will be notified in writing by the NCDPI Child Nutrition Services if selected and its FF&VP allocation for SY 2014-2015, or not selected to participate in FF&VP for SY 2014-2015.

REQUIRED INSTRUCTION *It is a requirement that a Child Nutrition Administrator from the School Food Authority participate in both Part 1 and Part 2 FF&VP webinars before the respective FF&VP funds will be released to the selected FF&VP school. Webinar registration information will be included in the written notification to the selected schools.*

June 24, 2014 10:00 AM-11:00 AM	FF&VP <u>required</u> webinar, Part 1 - FF&VP Requirements
June 25, 2014 10:00 AM-11:00 AM	FF&VP <u>required</u> webinar, Part 2 - Financial Guidance

