



PUBLIC SCHOOLS OF NORTH CAROLINA

DEPARTMENT OF PUBLIC INSTRUCTION | June St. Clair Atkinson, Ed.D., *State Superintendent*

WWW.NCPUBLICSCHOOLS.ORG

March 11, 2013

TO: Child Nutrition Administrators

FROM: Lynn B. Harvey
Section Chief, Child Nutrition Services

Janice B. Ezzell
Training Coordinator, Child Nutrition Services

RE: USDA Civil Rights Statement

As a reminder, the USDA Civil Rights statement must be included when advertising the Seamless Summer Option to the community via flyers, brochures, posters, television, and radio announcements. The authorized USDA Civil Rights statement reads as follows and if space permits should include:

"In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability.

To file a complaint of discrimination, write USDA, Director, Office of Adjudication, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410 or call toll free (866) 632-9992 (Voice). Individuals who are hearing impaired or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (Spanish). USDA is an equal opportunity provider and employer."

If the material is too small to permit the full statement to be included, the material will at a minimum include the statement, in print size no smaller than the text: "This institution is an equal opportunity provider."

A nondiscrimination statement is not required to be imprinted on items such as cups, buttons, magnets, and pens that identify the program, when the size or configuration makes it impractical.

In addition, recognizing that internet, radio, and television public service announcements are generally short in duration, the nondiscrimination statement does not have to be read in its entirety. Rather, a statement such as "The [program name] is an equal opportunity provider" is sufficient to meet the nondiscrimination requirement.

CHILD NUTRITION SERVICES SECTION

Lynn B. Harvey, Ed.D., RD, LDN, FADA, Section Chief | lynn.harvey@dpi.nc.gov

6324 Mail Service Center, Raleigh, North Carolina 27699-6324 | Phone (919) 807-3506 | Fax (919) 807-3516

AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER