



United States  
Department of  
Agriculture

Food and  
Nutrition  
Service

3101 Park  
Center Drive  
Alexandria, VA  
22302-1500

DATE: December 7, 2012

MEMO CODE: SP 14 - 2013

SUBJECT: Fiscal Year 2013 Allocation of Administrative Funds for State Costs of Implementation of New Meal Patterns for the National School Lunch Program and School Breakfast Program

TO: Regional Directors  
Special Nutrition Programs  
All Regions

State Directors  
Child Nutrition Programs  
All States

Section 201 of the Healthy, Hunger-Free Kids Act of 2010 (the Act) provides performance-based cash assistance for school food authorities (SFA) certified compliant with meal pattern and nutrient standards. This provision requires State agencies (SA) to certify whether participating SFAs are in compliance with meal requirements and, therefore, eligible to receive performance-based cash assistance for each reimbursable lunch served.

In addition, the Act provides \$50 million for each of two years to help Food and Nutrition Service (FNS) and SAs implement new requirements, including training, technical assistance, and conducting performance-based reimbursement certification and validation review activities. Of the \$50 million, FNS will reserve \$3 million per fiscal year (FY) to support Federal administrative activities to carry out this section as authorized in the Act. The State portion of these funds provide resources that SAs may use to assist local program operators to improve the quality of school meals provided to children and come into compliance with the new meal patterns.

Please see policy memos SP 07-2012 (December 29, 2011) and SP 13-2013 (December 6, 2012) for more information pertaining to the administrative funds authorized by Section 201.

### **Timing of Funds**

Funds from the FY 2013 allocation will be available for two fiscal years. The allocation must be obligated by the end of the following fiscal year after the fiscal year in which the funding was issued; that is, this second allocation, issued in FY 2013, must be obligated by September 30, 2014.

### **Allocation of Funds**

The attached FY 2013 funding allocation is based on each State's portion of State Administrative Expense (SAE) funding in the previous fiscal year, as mandated by the Act. Only the portion of SAE funding associated with the National School Lunch Program was used. Due to a Continuing Resolution, the FY 2013 allocation has been divided into two parts. The attached chart has five columns. The third column shows each State's total share of the Section 201 \$47 million. The fourth column shows 75 percent of that total, which is expected to be issued to State agencies soon. The fifth column shows the remaining 25% of the total allocation which will be issued once final Congressional action is taken on the FY 2013 Appropriation.

### **Tracking of Funds**

As mentioned, the allocation is available for a two year period of performance, and each State must report annually the status of these administrative funds on a separate *Federal Financial Report* (SF-425) for each of the two fiscal years associated with the grant period of performance. Thus, an interim annual report will be completed at the end of the first fiscal year, and a final report at the end of the second fiscal year of the grant period. All funds not obligated at the end of each grant period will be recovered.

State agencies should direct any questions concerning this guidance to the appropriate FNS Regional Office. Regional Offices with questions should contact the Child Nutrition Division.

**Original Signed**

Cynthia Long  
Director  
Child Nutrition Division

Attachment

**FY 2013 Allocation of Administrative Funds for State Costs of  
Implementation of New Meal Patterns for the NSLP and SBP**

<b>Region</b>	<b>State</b>	<b>Total Administrative Funds (\$)</b>	<b>75% of Total Allocation</b>	<b>Remainder of Total Allocation</b>
NERO	Connecticut DOE	365,199	273,899	91,300
NERO	Maine DOE	158,781	119,085	39,696
NERO	Massachusetts DOE	644,484	483,363	161,121
NERO	New Hampshire DOE	107,961	80,970	26,991
NERO	New York DOE	2,576,527	1,932,395	644,132
NERO	Rhode Island DOE	128,465	96,349	32,116
NERO	Vermont DOE	92,088	69,066	23,022
MARO	Delaware DOE	125,735	94,301	31,434
MARO	District of Columbia SEO	98,935	74,201	24,734
MARO	Maryland DOE	587,939	440,954	146,985
MARO	New Jersey DA	895,876	671,907	223,969
MARO	Pennsylvania DOE	1,341,383	1,006,037	335,346
MARO	Puerto Rico DOE	577,203	432,902	144,301
MARO	Virginia DOE	879,809	659,857	219,952
MARO	Virgin Island DOE	88,595	66,446	22,149
MARO	West Virginia DOE	285,731	214,298	71,433
SERO	Alabama DOE	878,398	658,798	219,600
SERO	Florida DOE	2,711,546	2,033,660	677,886
SERO	Georgia DOE	2,016,585	1,512,439	504,146
SERO	Kentucky DOE	802,063	601,548	200,515
SERO	Mississippi DOE	753,403	565,052	188,351
SERO	North Carolina DPI	1,485,174	1,113,880	371,294
SERO	South Carolina DOE	868,002	651,002	217,000
SERO	Tennessee DOE	1,040,733	780,550	260,183
MWRO	Illinois SBE	1,714,224	1,285,668	428,556
MWRO	Indiana DOE	992,033	744,025	248,008
MWRO	Michigan DOE	1,262,456	946,842	315,614
MWRO	Minnesota DOE	608,295	456,221	152,074
MWRO	Ohio DOE	1,438,038	1,078,528	359,510

MWRO	Wisconsin DPI	662,259	496,694	165,565
SWRO	Arkansas - DOE	564,517	423,388	141,129
SWRO	Arkansas - DHS	25,180	18,885	6,295
SWRO	Louisiana DOE	911,953	683,965	227,988
SWRO	New Mexico DOE	423,512	317,634	105,878
SWRO	Oklahoma - DOE	697,868	523,401	174,467
SWRO	Oklahoma - DHS	19,321	14,491	4,830
SWRO	Texas DA	5,713,008	4,284,756	1,428,252
MPRO	Colorado DOE	516,219	387,165	129,054
MPRO	Iowa DOE	389,465	292,099	97,366
MPRO	Kansas DOE	413,921	310,441	103,480
MPRO	Missouri DESE	867,740	650,805	216,935
MPRO	Montana OPI	122,324	91,743	30,581
MPRO	Nebraska SDOE	259,312	194,484	64,828
MPRO	North Dakota SDPI	91,868	68,901	22,967
MPRO	South Dakota DECA	127,358	95,519	31,839
MPRO	Utah SOE	366,795	275,096	91,699
MPRO	Wyoming DOE	89,843	67,382	22,461
WRO	Alaska DOE	141,066	105,799	35,267
WRO	Arizona DOE	1,072,347	804,261	268,086
WRO	California DOE	5,939,858	4,454,894	1,484,964
WRO	Guam DOE	88,636	66,477	22,159
WRO	Hawaii DOE	163,066	122,300	40,766
WRO	Idaho DOE	240,332	180,249	60,083
WRO	Nevada DOE	313,727	235,295	78,432
WRO	Oregon DOE	481,501	361,126	120,375
WRO	Washington SPI	771,343	578,507	192,836
	<b>Grand Total</b>	<b>47,000,000</b>	<b>35,250,000</b>	<b>11,750,000</b>