

School Nutrition Important Dates

SN Programs Annual Compliance Requirements (Reports, Reviews, etc.)	
OCTOBER 1	Financial Form (FC1-A) for July 1 thru June 30 (<i>Annual Report</i>)
OCTOBER 1	Verification Process Begins – Select Verification Sample
NOVEMBER 15	2 nd Quarterly Financial Analysis Worksheet Due for Traditional Public SFAs only
NOVEMBER 1	RCCI/Charter/Non-Public Self-Assessment Due (Filed in SFA)
NOVEMBER 15	Verification of Free & Reduced Apps Process must be ends
NOVEMBER 16 (or next business day)	Verification Reporting Period begins
DECEMBER 15	Civil Rights Checklist completion and on file at SFA
DECEMBER 15 (for 2012)	Nutrient Analysis for October menus Due
FEBRUARY 1	On-site Reviews Due (LEAs)
MARCH 1	Financial Form (FC-1A) for July 1 thru December 30 (<i>Semi-Annual Report</i>)
MARCH 1	Verification Summary Report Due (Verification Reporting Period Ends)
APRIL 1	RCCI/Charter/Non-Public Self-Assessment Completed (Filed in SFA)
APRIL 15	Nutrient Analysis for March menus Due
APRIL 30	3 rd Quarterly Financial Analysis Worksheet Due for Traditional Public School SFAs only
APRIL/MAY	Online Agreement Renewal (Begin Process)
JUNE 15	Deadline for completion of Agreement Renewal Process Deadline (Online and Paper) (Note: There will be no retroactive payments for meals served prior to approval of Agreement)

EACH MONTH – By the 10 th	Reimbursement Claim
EACH MONTH – By the 15 th (on or Before)	Fresh Fruit & Vegetable Program Reimbursement Claims Due
LAST WORKDAY OF EACH MONTH	CN Tech System Down/Unavailable for End of Month Report Run

Workshops/Conferences/Meetings

THIRD WEEK IN JUNE	SNA-NC Annual Conference
THIRD WEEK IN JULY	SNA Annual Conference
DECEMBER/JANUARY ANNUALLY	Industry Seminar – SNA
JANUARY – BIENNIAL	Industry Seminar – SNA-NC
LATE FEBRUARY/ EARLY MARCH	Legislative Action Conference (LAC) (SNA Sponsored Event)

Calendar Observances

MARCH – 1 st Week	National School Breakfast Week (Sponsor: text)
MARCH	National Nutrition Month (Sponsor: Academy of Nutrition and Dietetics)
MAY (First Full Week)	National School Nutrition Employee Appreciation Week (Sponsor: text)
SEPTEMBER	Fruits & Veggies – More Matters Month (Sponsor: Produce for Better Health Foundation)
OCTOBER – 2 nd Week	School Lunch Week (Sponsor: text)

Miscellaneous

SPRING (Date contingent upon release by USDA)	Income Eligibility Guidelines Released
JULY (Date contingent upon release by USDA)	Reimbursement Rates Released