

**HYDE COUNTY SCHOOLS
CERTIFIED APPLICATION**

"Quality Without Exception"

PO BOX 217

SWAN QUARTER, NORTH CAROLINA 27885

252-926-3281 – FAX 252-926-3083

Please complete the application in your own handwriting. Date Available for Work: _____

PERSONAL INFORMATION

NAME: _____
Preferred Title First Middle/Maiden Last Nickname

PRESENT ADDRESS: _____
Street City State Zip

HOME PHONE: _____ OFFICE: _____ CELL PHONE: _____

SOCIAL SECURITY NUMBER: _____ New Applicant Former Applicant Former Employee

IN CASE OF EMERGENCY, NOTIFY: _____

_____ TELEPHONE: _____
Address City State Zip

DESIRED POSITION

Position for which application is being made (be specific). Applicant must be licensed or eligible for licensed in each area of choice. Examples: K-6, 9-12 English, Exceptional Children-Mentally Handicapped, Social Worker, Principal, etc.

FIRST CHOICE: _____ SECOND CHOICE: _____

THIRD CHOICE: _____ FOURTH CHOICE: _____

Please state briefly your reason for wanting to teach in North Carolina.

LICENSURE

North Carolina law requires that all teachers, principals, and other professional school personnel hold a valid North Carolina license. It is your responsibility to obtain and maintain your license in a current status. Please note that individuals qualifying for a North Carolina license based on reciprocity with another state are required to meet North Carolina's NTE/Praxis II requirements.

Do you hold a North Carolina license? ___No ___Yes If yes, please enclose a copy and complete the information below.

PROGRAM	LICENSURE AREA(S)	CLASS	EXPERIENCE

Subject(s) in which you expect to receive a NC license (if you do not have one). _____

Other states in which you hold a valid teaching license/certification. (Please send copy) _____

WORK EXPERIENCE OTHER THAN TEACHING

(List Chronologically)

Employer	Complete Mailing Address	Kind of Work	Dates Employment	Supervisors Name & Phone #

REFERENCES

Each applicant must provide the following information to be considered for employment in the school system in North Carolina

- A. The names of at least four reference sources. Include current employer if employed, or last employer if not currently employed. References from relatives or persons who can evaluate only your personality and character are not acceptable. References that have known you for at least four years and/or are substantially familiar with your educational achievement and work history are preferred.
- B. Applicants who are beginning teachers registered with a college placement office must include references from their student teaching supervisor(s) and cooperating teacher(s) in the placement file and list names below.

Name of Reference	Position	Complete Mailing Address	Work Phone Number	Home Phone Number

May we contact your present employer ___ Yes ___ No

May we share your name/application with other school employers as they request referrals? ___ Yes ___ No

ADDITIONAL INFORMATION

Please check appropriate answers:

Yes No

___ ___ Have you ever been asked to resign from a position of employment or been dismissed, fired, discharged, suspended, or otherwise subject to disciplinary action?

___ ___ Have you ever had a teaching license or certificate suspended or revoked?

___ ___ Have you ever been convicted of any violation of the law other than a minor traffic ticket?

___ ___ Have you ever entered a plea of nolo contendere (no contest) to any charge against you?

___ ___ Do you have any criminal charges pending against you or are you currently involved in any criminal proceeding including supervised or unsupervised probation?

If your answer to any of the above questions is yes, please explain on a separate page and include with application. (Answering yes to any of the above questions does not lead to an automatic exclusion from consideration)

Driver's License Number: _____ State: _____ Class: _____

RELATED ACTIVITIES

Please list below those school activities in which you are interested and which you are qualified to supervise, coach, or direct. Please be specific about coaching experience and use another page if needed.

Other Interest/Hobbies: _____

Please list any subject which you may be qualified but not licensed or certified to teach: _____

ADDITIONAL INFORMATION

Please use the space below to provide whatever additional information you would like to share about yourself. This information could be a short biography, additional information regarding your cultural and educational background, your preparation, experience, interests, hobbies, plans, recreational activities, travel, or community experiences with children. Please feel free to elaborate on information already given elsewhere in this application:

APPLICANT'S CERTIFICATION AND RELEASE OF LIABILITY

I, the undersigned applicant/employee hereby expressly authorize the Hyde county Board of Education, its agents, and its employees to make any investigation of my personal or employment history, expressly including, but not limited to, federal and/or state criminal, law enforcement, or traffic records, which may include confirmation by fingerprint identification. I further authorize any former employer, person, firm, corporation, credit agency, administrative body, or governmental agency to give to the Hyde County Board of Education, its members, officers, agents, or its employees, I hereby release the Board of Education to which this application is submitted and any and all providers of information to whom this release is sent, from any liability as a result of furnishing or receiving this information. If employed, I further authorize the Hyde County Board of Education or its agents to provide information about my employment in this school system to future employer or prospective employers. I authorize person to whom an exact copy of this resale is presented to rely on it copy as if it were a signed original.

I have read the information contained in the application carefully and certify that the information I have given is correct and complete. I understand that if I am employed, false statements on the application shall be considered sufficient cause of dismissal.

Signature: _____ Date: _____

The Hyde County School System is an equal opportunity employer and does not discriminate on the basis of race, color, gender, age, disability, or national origin.