

# School Nutrition Update

June 3, 2019



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## **Important Dates**

*\*NOTE: Anytime a deadline falls on a weekend or a holiday the actual deadline is extended to the next business day.*

- Jun 5 .....Deadline to complete all parts of Agreement Renewal for SY 2019-20
- Jun 10 .....Deadline to submit NSLP/SBP/ASSP Claim for Reimbursement (for May)
- \*Jun 15 .....Deadline to submit FFVP Claim for Reimbursement (for May)
- Jun 17 .....Deadline to submit June 2019 Claim for Reimbursement for Reduced Price Breakfast meals served in June.
- Jun 19-20.....[SNA-NC Annual Conference](#) (Greensboro @ Koury Convention Center)
- Jul 4 .....July 4<sup>th</sup> Holiday (State offices closed)
- Jul 10 .....Deadline to submit NSLP/SBP/ASSP Claim for Reimbursement (for June)
- Jul 15 .....Deadline to submit FFVP Claim for Reimbursement (for June)
- Jul 14-16 .....[SNA Annual National Conference](#) (St. Louis, MO.)
- \*Aug 10 .....Deadline to submit NSLP/SBP/ASSP Claim for Reimbursement (for July)
- Aug 15 .....Deadline to submit FFVP Claim for Reimbursement (for July)

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## **\*REMINDER\* SY 2019-20 Annual Agreement**

The written Annual Agreement Renewal for the 2019-2020 school year and the Free and Reduced Priced Meal Household Application is now available. For your convenience, all parts of the written agreement are broken down into individual downloadable documents along with a brief description/purpose and specific instructions for each document.

All written agreement documents and information are available on the School Nutrition website at:

<https://childnutrition.ncpublicschools.gov/agreements>

### **Reminder:**

We have provided the agreement for each type of SFA with the highlighted changes. (See the first column under the Written Agreement Documents section of the Agreement Renewal page.) The highlighted version, in .pdf format, is for FYI purposes only. Please DO NOT submit the highlighted version to the State Agency for approval.

### **Agreement Renewal Deadlines**

#### **June 5, 2019**

Deadline for all SFAs to complete all parts of the Agreement Renewal (Online Renewal Application, and Written Agreement) and all hard copy documents must be received in the state agency office.

**\*IMPORTANT NOTE\***

June 5 falls on a Wednesday. Please plan accordingly to insure your required documents are received in the State Agency office by close of business on that day.

**June 30, 2019**

NOTE: The current agreement expires on June 30, 2019. Any meals served after June 30, 2019 and prior to an approved Agreement for the 2019-2020 school year WILL NOT BE REIMBURSED. So, we urge you to complete the agreement renewal process as early as possible.

**Online Application**

- Access the Online Renewal Application at: <https://www.ncchildnutrition.org/>
- There are three parts of the online application: SFA Application, Site Application, Checklist (includes listing of all hard copy documents that must be submitted to and approved by the State Agency.)  
NOTE: Please complete the Site Application first and click the certification box at the bottom of each site application page.
- 2018-19 Food Safety Inspections – Must be completed in the online application (Applications Tab)
- If applicable, FSMC Contract List must be completed online. All FSMC contract documentation must be submitted to Dr. Lynn Harvey for approval.

**Have Questions?**

If you have questions or need assistance, please contact your Zone Consultant.

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***June 15 – Reduced Price Breakfast Claims***

SFAs must submit the June 2019 claim for reimbursement in the School Nutrition Technology System on or before **Monday, June 17, 2019** in order for the SFAs to be reimbursed for the reduced price breakfast meals served in June. State funds are used to reimburse the SFAs for the reduced price breakfast meals and because the state fiscal year ends on June 30, any funds that are not expended by that date will revert.

The federal reimbursement for the June 2019 claim will be issued to the SFAs in July 2019, so please be aware that only a partial payment will be deposited and the email notification that SFAs receive will only reflect the reduced price breakfast funding.

**Have Questions or Need Assistance?**

Please contact: Janet W. Johnson, SNS, Assistant Chief, School Nutrition Services

Phone: 919-807-4043

[janet.williamsjohnson@dpi.nc.gov](mailto:janet.williamsjohnson@dpi.nc.gov)

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***HACCP Plans – SY 2019-2020***

USDA requires all sites receiving, storing, preparing, or serving foods have a food safety plan based on process Hazard Analysis Critical Control Point (HACCP) principles. We have identified four types of school nutrition operations – commercial kitchens, home-style kitchens, transported/catered meals,

and central warehouse and each type of operation has a specific HACCP Plan addressing unique features associated with the type of operation.

The HACCP Plan template updates for 2019-20 school year are posted at:

<https://childnutrition.ncpublicschools.gov/information-resources/haccp-food-safety>

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## ***Now Available! Webinar Recording Navigating the Food Buying Guide Calculator***

On March 20, 2019, the Nutrition and Technical Assistance Branch (NTAB), CNP held a webinar that provided an interactive demonstration of the new Food Buying Guide (FBG) Calculator.

The FBG Calculator is designed to create a shopping list to assist School Nutrition program operators when ordering food for their programs. Users also can experience the newly released FBG Calculator on the Mobile App. Program operators will be able to create and use their shopping list on-the-go.

The recording of the webinar is available at <https://www.fns.usda.gov/tn/navigating-food-buying-guide-fbg-calculator>

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## ***Help Spread the Word! Free Summer Meals for Kids***

Summer is here! Help us spread the word about your Summer Nutrition Programs and other programs in your community.

[These images](#) with Ray, the official mascot of NC summer meals, will look great on your website or social media. Link them back to [NoKidHungryNC.org/Summer](http://NoKidHungryNC.org/Summer) to help spread the word about free summer meals and how to find them.



***Connect with Ray!***

On Facebook, Twitter, and Instagram follow and tag using the handle **@Ray4NCKids** and the hashtag **#SummerMeals4NCKids!**

**Three easy ways to find and advertise free summer meal sites near you:**

1. Text "FoodNC" to 877-877
2. Call toll-free 1.866.3Hungry (1.866.348.6479) or 1.877.8Hambre (1.877.842.6273)
3. Visit the USDA's [Summer Meal Site Finder at fns.usda.gov/SummerFoodRocks](https://fns.usda.gov/SummerFoodRocks)

Remember:

- No cost
- Ages 18 and under
- No registration or ID required

(Note: Meal site locations are available June to August. Site information is added as it becomes available.)

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## ***Bring the Farm to Summer this Year!***

Be a part of North Carolina's first Farm to Summer Week, July 8-12, by adding local items to your menus, incorporating agricultural enrichment activities, and highlighting farms and gardens in your area. Don't forget to post on social media about how your program brings the Farm to Summer using the hashtag #NCFarm2Summer.

Look out for more information and the North Carolina Farm to Summer Toolkit coming soon!

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## ***Menu Templates Now Available***

The Menu Templates for the start of the upcoming school year are now available. They can be accessed from the Nutrition Education section on the NCDPI, School Nutrition Services website at:

<https://childnutrition.ncpublicschools.gov/information-resources/nutrition-education/school-meals/menu-templates>

Please note the following:

- The Menu Templates are for August 2019 through January 2020.
- The Menu Templates were designed in two formats - Elementary and Middle/High. The content for the Elementary School Menus is aimed at families and the content for the Middle/High School Menus is aimed at Middle/High School students.
- By request, the Menu Template layout has been revised to fit within one page with fewer graphics.
- MS Publisher was used in the design to allow for customization by local School Nutrition programs.

Please do not hesitate to contact Tracey Bates, School Nutrition Services, NCDPI, [tracey.bates@dpi.nc.gov](mailto:tracey.bates@dpi.nc.gov).

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## ***Grants***

### **ACTION FOR HEALTHY KIDS**

Action for Healthy Kids (AFHK) Game On grants for BE Time provide funding for schools to implement school/student/family-led physical activity and nutrition programs that provide more options for unstructured time at school to support the whole child. "BE Time" is unstructured time spent without screens for kids to play and explore their imaginations to nourish their minds, creativity, bodies and relationships. [Learn more](#) about BE Time and [how Action for Healthy Kids](#) supports schools to provide more unstructured time for kids at school. Grants range from \$5,000-\$10,000 and are eligible in Arkansas, Arizona, California, Colorado, Florida, Georgia, Illinois, Indiana, Kentucky, Maryland, Minnesota, North Carolina, New York, Ohio, Pennsylvania, Tennessee, Texas, Virginia, and Wisconsin. Action for Healthy Kids will begin accepting applications on Wednesday, April 17. Applications are due by Tuesday, May 28. [Find the steps to apply here.](#)

## SALAD BARS FOR SCHOOLS

[Salad Bars to Schools](#) provides funding for salad bars to be installed in K-12 schools across the country. The program was founded by the Chef Ann Foundation, National Fruit and Vegetable Alliance, United Fresh Start Foundation, and Whole Foods Market in support of First Lady Michelle Obama's Let's Move! Initiative. [Apply now.](#)

## THE DAIRY ALLIANCE MINI-GRANTS

The Dairy Alliance (formerly Southeast United Dairy Industry Association, or SUDIA) has grant funding for NC schools for any new program that will increase access to federally-funded meals, including school breakfast and at-risk afterschool meals.

Interested School Nutrition Directors should contact Health and Wellness Program Manager Cami Lewis at [clewis@sedairy.org](mailto:clewis@sedairy.org) or 678-822-2868.

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## ***Vacancy Announcements***

### **SFA: Wilson County Schools**

Position Title: ***School Nutrition Supervisor***

Find more details and application information at:

<https://nc.teachermatch.org/applyteacherjob.do?jobId=411214>

### **SFA: Mooresville Graded School District**

Position Title: ***School Nutrition Computer Technology and Food Service Equipment Specialist***

Find more details and application information on the Mooresville Graded School District website at:

<https://nc.teachermatch.org/jobsboard.do?districtId=270329008>

Contact: Kim McCall, MGSD School Nutrition Director, 704-658-2637, [kmccall@mgsd.k12.nc.us](mailto:kmccall@mgsd.k12.nc.us)

SFA: **Johnston County Schools**

Position Title: **School Nutrition Supervisor**

Find more details and application information on the Johnston County Schools website at:

<https://nc.teachermatch.org/applyteacherjob.do?jobId=393259>

SFA: **Randolph County Schools**

Position Title: **School Nutrition Supervisor**

Find more details and application information at:

<http://www.randolph.k12.nc.us/Default.asp?PN=MainPage&L=1&DivisionID=20350&LMID=945958>

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## **Continuing Education**

- School Nutrition Leadership Academy Opportunities**

The NC School Nutrition Leadership Academy offers a variety of professional development activities for School Nutrition Administrators. Be sure to keep the School Nutrition Administrator contact information updated in the School Nutrition Technology System as this is the information used to send email notifications. Course listings and available registration links may be found at:

<https://learn.mckimmoncenter.ncsu.edu/search/publicCourseAdvancedSearch.do?method=doPaginatedSearch&showInternal=false&cspIndex=true&isPageDisplayed=true&courseSearch.programAreaStringArray=54369&courseSearch.filterString=availforreg> and

<https://childnutrition.ncpublicschools.gov/continuing-education/sn-leadership-acad>

<b>Date(s)</b>	<b>Course/Workshop Title</b>	<b>SN Academy Classification</b>	<b>Location</b>
<b>June 10-12</b>	<a href="#">Safe Plates</a>	Food Safety Level 1	Henderson
<b>June 12-14</b> (Register by June 4)	<a href="#">Safe Plates</a>	Food Safety Level 1	Goldsboro
<b>June 12-14</b> (Register by June 4)	<a href="#">Safe Plates</a>	Food Safety Level 1	Jacksonville
<b>June 17-18</b> (Register by June 7)	<a href="#">Program Accountability Level 4: The Administrative Review</a>	Accountability	Greensboro

<b>June 17-18</b> <i>(Register by June 7)</i>	<a href="#">New Manager Leadership Workshop</a>	Orientation	Colfax
<b>*New* June 17-19</b> <i>(Register by June 4)</i>	<a href="#">Safe Plates</a>	Food Safety Level 1	Jacksonville
<b>June 17-19</b> <i>(Register by June 7)</i>	<a href="#">Safe Plates</a>	Food Safety Level 1	Greensboro
<b>June 24-26</b> <i>(Register by June 14)</i>	<a href="#">Safe Plates</a>	Food Safety Level 1	Clarkton
<b>*New* July 29</b> <i>(registration opening soon)</i>	Emergency Readiness - Developing a plan for school nutrition programs	Food Safety Level 4	Raleigh
<b>July 30 – August 1</b> <i>(Register by July 22)</i>	<a href="#">Orientation for NEW School Nutrition Administrators and Supervisors</a>	Orientation	Colfax
<b>August 12-14</b> <i>(Register by August 2)</i>	<a href="#">Safe Plates</a>	Food Safety Level 1	Wilmington
<b>*New* August 14</b> <i>(registration opening soon)</i>	Emergency Readiness - Developing a plan for school nutrition programs	Food Safety Level 4	New Bern



#### **USDA Nondiscrimination Statement**

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- (1) mail: U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov).

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