

School Nutrition Update

May 22, 2018



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SNA Membership Matters

Although, SNA membership numbers continue to rise, the School Nutrition Association leadership has issued a challenge to current members. Let's break the 60,000 mark in 2018!

Recruit five or more new members by May 31, 2018, as part of the "[SNA Membership Matters](#)" 2017-18 Annual Membership Campaign, and you will automatically be entered into a drawing to win one of five registrations to SNA's 2019 Annual National Conference (ANC). Help make history: Reach out to coworkers and friends in other schools or districts and tell them why you are a proud SNA member! [CLICK HERE to learn more about recruitment.](#)

2018-19 Free and Reduced Price School Meals Household Application Packet

The Free and Reduced Priced School Meals Household Application packet and supporting documents are now available on the School Nutrition website at: <https://childnutrition.ncpublicschools.gov/information-resources/eligibility/18-19-free-reduced-app-info>. To further assist you, descriptions and instructions for each document are included on the webpage as well.

Please customize the Free and Reduced Priced School Meals Application and supporting forms with the information that is specific to your School Food Authority and send it to Jacquelyn McGowan jacquelyn.mcgowan@dpi.nc.gov for review and approval.

The packet consists of the following:

- 2018-19 NC Free and Reduced School Meals Household Application Template (*and Instructions*) *Microsoft Publisher and Word versions*
- Free and Reduced Price School Meals Application and Verification forms packet (Web Question included) (*and 2018-19 Web-based Application Checklist*)
- Free and Reduced Price School Meals Application and Verification forms (No Web Question Included)
- 2018-19 Income Eligibility Guidelines

As a reminder...

- Submitting the F&R School Meals Household Application for approval is not applicable to SFAs that have implemented the Community Eligibility Provision (CEP) district wide.
- SFAs with year-round schools should submit renewal documents and information as soon as possible in order to complete the entire agreement renewal process by the deadline, **June 1, 2018.**

If you have questions or need assistance, please contact **Jacquelyn McGowan** (see contact information below).

2018-19 SY Income Eligibility Guidelines

The 2018-19 Income Eligibility Guidelines (IEGs) now available for our use. The simplified chart and the Federal Register version have been posted on the Eligibility section of School Nutrition website at:

<https://childnutrition.ncpublicschools.gov/information-resources/eligibility> .

Procedures for Production Record Variances

As you renew your Annual Agreement in the SN Technology System for the 2018-19 school year, remember, if you are using any variance to the NCDPI Production Record (PR), it must be approved annually by your Zone Nutrition Specialist. Examples of a variance include a software format such as one from Meals Plus, NutriKids, Webtrition OR if you have modified the NCDPI PR to better meet the needs of your SFA.

In the site level applications questions **A7** and **B7** ask if you are planning to use the NC Production Record:

Q. Will the prototype Food Production Record provided by NCDPI be used? Yes No

If No, submit a copy of the production record to NCDPI for approval prior to use.

If no, is this production record different from the form used in all schools? Yes No N/A

If you answer NO to the first question:

1. Contact your Zone Nutrition Specialist and request a variance.
2. Complete the Daily Meal Production Record Variance Request form. Using the checklist, compare all of the criteria to your alternative PR, marking Yes if the criteria is included, or NO if it is missing and explain the justification in the comments field.
3. Send a copy of the completed form, customized instructions to complete the alternative production record and a sample breakfast and lunch PR to your Zone Nutrition Specialist.

Upon approval of the Daily Meal Production Record Variance, your Nutrition Specialist will upload the approval form into your Annual Agreement in the SN Technology System under Checklist Summary, Food Production Record. Please **DO NOT** upload sample production records. The Nutrition Specialist keeps these on file for reference throughout the year by reviewers.

Please contact your Zone Nutrition Specialist if you need to request a variance.

USDA Allows Low-Fat (1%) Flavored Milk Back into Schools – Act Now to Update Procurement Specifications for Next Year

Effective July 1, 2018 and beginning with the 2018-19 school year, the Interim Final Rule (IFR) issued by the US Department of Agriculture (USDA) allows program operators in the National School Lunch Program (NSLP), School Breakfast Program (SBP), Special Milk Program (SMP) and Child and Adult Care Food Program (CACFP) to offer flavored, low fat (1%) milk as part of a reimbursable meal for students in **grades K–12** and students in

CACFP (**ages 6 years and older**). Schools may also offer flavored, low-fat (1%) milk as a beverage when sold a la carte to students in these grade/age groups. This optional flexibility expands the variety of milk available to students in the meal programs which is intended to encourage children's consumption of fluid milk nationwide. Please remember all programs must offer at least two varieties of milk to students at all times.

No waivers are required to implement this voluntary provision in the NSLP, SBP, SMP. SFAs may modify their menus to reflect student preferences for low-fat flavored milk. Please remember to adjust specifications for new bids in your procurement documents to reflect this recent flexibility, which is intended to promote student meal satisfaction and ultimately, participation in the school meal programs.

If you have questions, please contact your Zone Nutrition Specialist.

Source: *Fluid Milk in the School Nutrition Program (Interim Final Rule)*

Q&A: Uniform Grants Regulations and Procurement

Question: Are School Nutrition programs required to comply with the new Uniform Grants Regulations as they pertain to the procurement of goods and services? Someone in our LEA recently read a document that suggested School Nutrition Programs may be exempt from these regulations.

Answer: Yes, School Nutrition Programs, as sub-recipients of Federal funds, must comply with Uniform Grants regulations located at 2 CFR 200.317-326 in the procurement of goods and services in the School Nutrition Programs. The Uniform Grants regulations are included in the recent Procurement Plan template issued by the School Nutrition Section, so no further action is required other than to (1) complete and/or modify the template to reflect the SFA's actual procurement practices (fill in the blanks and provide specific details as needed), (2) obtain approval of the SFA's Procurement Plan approved by the governing body (Board of Education or Board of Directors) and (3) follow the plan when purchasing goods and services using School Nutrition funds.

NC Jr. Chef Competition Results

The Caliente Cowboys and Cowgirl from Clyde A. Erwin High in Buncombe County took first place in the first-ever NC Jr. Chef Competition with their Hot Asheville Chicken with Farmers Market Salad. Ashe County High School won second place with their Chicken and Cheese Enchiladas. Topsail High in Pender took third with their Tropical Chicken Wrap.

These high school students were challenged to work with their Family and Consumer Sciences teachers and School Nutrition directors to develop a creative recipe for a school lunch entrée that meets the National School Lunch Program nutrition standards, includes at least two North Carolina-grown products and one USDA Foods item, is replicable by School Nutrition Programs, and meets student taste-test preferences. During the cook-off, the teams prepared, cooked and presented their recipes for a panel of judges. Students showcased their creativity and culinary skills with all teams receiving either a gold or silver medal. In addition to the top three

teams who received gold medals, Parkwood High in Union County received gold. West Carteret High in Carteret County, East Mecklenburg High in Charlotte-Mecklenburg school district and East Gaston and Hunter Huss High in Gaston County all received silver medals. Congratulations to all of the teams!

The first-place team will advance to the Southeast Jr. Chef Competition May 9-10 at Sullivan University in Kentucky. As awards, Sullivan is offering the following scholarships to attend their university to each student team member:

- N.C. Jr. Chef Competition: 1st place - \$16,000, 2nd place - \$10,000, 3rd place - \$6,000
- Southeast Jr. Chef Competition: 1st place - full tuition and fees (value of \$45,000 - \$55,000 each), 2nd place - tuition (value of \$47,000 each), 3rd place - \$20,000 scholarship

The School Nutrition Services Section and Career and Technical Education Division at NCDPI partnered with NCDA&CS, NC FCCLA, and the Farm to School Coalition of NC to plan the first NC Jr. Chef Competition. Blue Cross and Blue Shield of North Carolina, the North Carolina Chapter of Les Dames d'Escoffier and the School Nutrition Association of North Carolina have provided generous support.

Recipes from the cook-off will be made available. Students are encouraged to work with their local School Nutrition Program to feature their recipes on future school menus. More info about the NC Jr. Chef Competition can be found at <https://childnutrition.ncpublicschools.gov/news-events/north-carolina-jr-chef-competition>.

Vacancy Announcements

Gaston County Schools is announcing a vacancy for the *Director of School Nutrition* position. Interested applicants will find more information about the position and application instructions at:

<https://www.applitrack.com/gaston/onlineapp/default.aspx?Category=Administration>

Weldon City Schools has an opening for the position of School Nutrition Director/Administrator. If you or someone you know is interested, please contact Tracy Gary, Executive Director of HR and Operations, at garyt@weldoncityschools.k12.nc.us or 252.536.4821 ext. 225.

Review the [Weldon City Schools SN Admin position description](#) for more details.

Continuing Education & Professional Development

➤ School Nutrition Leadership Academy Opportunities

The NC School Nutrition Leadership Academy offers a variety of professional development activities for School Nutrition Professionals. Refer to our website below and be alert for email announcements from NC State University McKimmon Center announcing workshops. Be sure to keep the School Nutrition Administrator contact information updated in the School Nutrition Technology System as this is the information used to send email notifications.

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|--------------|---|--------------|
| June 11-13 | NC Safe Plates | Goldsboro |
| June 11-13 | NC Safe Plates | Chapel Hill |
| June 13-15 | NC Safe Plates | Wilmington |
| June 13-15 | NC Safe Plates | Jacksonville |
| June 14-15 | Nutrition Level 1: Smart Options | Greenville |
| June 18-19 | The Administrative Review - An approach to collaborative compliance | Greensboro |
| June 19 | Smart Options: Teach the Leader | Greensboro |
| June 18-20 | NC Safe Plates | Greensboro |
| June 20-22 | NC Safe Plates | Kenansville |
| August 7-9 | NC Safe Plates | Asheville |
| August 13-15 | NC Safe Plates | Wilson |

➤ **NC K-12 Culinary Institute Workshop for School Nutrition Administrators and Supervisors**

As part of the planned NC K-12 Culinary Workshops for 2018, two sessions have been scheduled which will allow administrators, supervisors, and menu planners working at the central office level of the School Food Authority (SFA) the opportunity to participate in food preparation techniques being taught to managers and training managers during Summer 2018. *Please Note* These two sessions are NOT for training managers or school level managers. [CLICK HERE](#) for additional information and registration information for the sessions during June 26-27 or June 28-29.

➤ **SNA-NC Pre-Conference Workshops**

NCDPI will offer several workshops prior to the SNA-NC Annual Conference in June. See below for the offerings and registration information.

| Date | Course Title & Registration Link |
|-------------|--|
| June 18-19 | The Administrative Review: An Approach to Collaborative Compliance |
| June 18-19 | New Manager Workshop |
| June 18-20 | NC Safe Plates |

| | |
|---------|---|
| June 19 | Smart Options: Teach the Leader |
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Mark Your Calendar

May 2018

May 28 Memorial Day (State Offices Closed)

June 2018

Jun 10 Deadline to submit Claims for Reimbursement for NSLP/SBP/ASSP/SFSP/SSP (for May 2018)

Jun 15 Deadline to submit Claims for Reimbursement for FFVP (for May 2018)

Jun 18-22 2018 SNA-NC Annual Conference (Greensboro)

**NOTE: Anytime a deadline falls on a weekend or a holiday the actual deadline is extended to the next business day.*

USDA Nondiscrimination Statement

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

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To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: program.intake@usda.gov.

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