



School Nutrition Update

March 8, 2018

NCDPI | School Operations Division | School Nutrition Services

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2018-19 Catering Contract

The 2018-2019 Catering Contract template is undergoing revisions and has not been released for distribution at this time. School Food Authorities that use the template will need to wait until the 2018-2019 Catering Contract template is released to send into their Zone Consultant for approval. Please do not submit the outdated 2017-2018 catering contract to your Zone Consultant for approval.

As soon as revisions are complete we will distribute the template via email and/or the next SN Update, whichever comes first. We apologize for any inconvenience this may have caused and we thank you for your patience as we continually work to provide the best and most current resources to help support the success of your school nutrition programs.

23rd Annual Best Practice Awards

The US Department of Agriculture (USDA) has announced the 23rd Annual Best Practice Awards in the National School Lunch Program (NSLP), School Breakfast Program (SBP) and Food Distribution Program (FDP). The purpose of this program is to encourage and reward outstanding practices in State Agencies (SAs), School Food Service Authorities (SFAs), and Public Schools of North Carolina. There are so many outstanding school nutrition programs in North Carolina and we encourage you and your staff to nominate schools and/or SFAs for outstanding and/or innovative practices.

[CLICK HERE](#) to review the Best Practice Awards information, entry details, and criteria along with the nomination forms.

Important Points to Remember:

- **ENTRY DEADLINE: All nominations are due on or before 5:00 p.m. on Monday, March 12, 2018.**
VERY IMPORTANT All entries must be in the Raleigh office on March 12; not postmarked and in the mail by March 12.
- Electronic documents or fax transmissions cannot be accepted.

Please do not hesitate to contact the School Nutrition Services Section at (919) 807-3506 if we can be of assistance with this process. We look forward to receiving your nominations and celebrating the USDA Best Practice Awards with you at the next Annual Conference for School Nutrition Administrators.

Additional information is available on the [Awards and Recognition Opportunities page](#) on the School Nutrition website.

Best of luck!

Golden Key Achievement Awards

The Golden Key Achievement Award program is a set of criteria designed to recognize the great school meal accomplishments in a single school. This award includes recognition for activities that complement current program regulations and best practices. The purpose of the award is to promote benchmarks of excellence across North Carolina and to honor School Nutrition programs maintaining high standards. Participation in this award fosters ongoing professional development and improvement in the school nutrition environment and aligns with the United States Department of Agriculture (USDA) professional development learning codes.

All entries must be submitted to the School Nutrition Section office in Raleigh by close of business on April 30, 2018. [CLICK HERE](#) for information about the award and how to submit entries.

Walmart Grant

The National Recreation and Park Association (NRPA) is pleased to announce the availability of grant funds from the Walmart Foundation to support children's health through park and recreation out-of-school time programs. **Grants in 2018 will focus on three main goals:**

1. Increasing the number of healthy meals children receive through the Summer Food Service Program (SFSP), the Child and Adult Care Food Program (CACFP) or the National School Lunch Program (NSLP) during out-of-school times;
2. Providing evidence-based nutrition literacy to children and families that creates behavior change, including increased consumption of fruits and vegetables; and
3. Implementing healthy living practices and policies aligned with the evidence-based healthy eating and physical activity standards that increase access to healthier foods and support a healthy environment.

Applications are due at 11:59PM EST on **Friday, March 16, 2018** and must be submitted online.

[CLICK HERE to learn more and access the application.](#)

Register for the NC SHAC Workshop – March 20, 2018

Join SHAC leaders from across the state at the NC SHAC Workshop on March 20, 8:30 am-4 pm at the Laughlin Professional Development Center in Summerfield, NC (Guilford County). This is a great meeting to share and learn best practices, strengthen your local SHAC, visit with amazing partners/exhibitors across the state, network and be with other passionate school health folks! In addition to an amazing keynote session on school mental health by Lauren Holahan, there will be breakout sessions on supporting equity in education, dealing with controversy, data-based decision making, promoting a healthy school environment for nutrition, establishing a school based health clinic, offering employee wellness, engaging families, students and the community, and more. SHAC Chairs are to identify 2 people from your SHAC to represent your team. At this

time, NC Healthy Schools is only able to accommodate this number, but if they are able to increase the group size, a notification will be sent out with information on how more team members can register.

Click here to register: www.surveymonkey.com/r/2018_nc_shac_registration

Questions? Contact Kelly Langston at kelly.langston@dpi.nc.gov.

Vacancy Announcements

Henderson County Schools has an opening for a Child Nutrition Supervisor. [CLICK HERE](#) for more details about the position and application instructions.

Cabarrus County Schools has an opening for a Registered Dietitian. [CLICK HERE](#) for more details about the position and application instructions.

2018 NC Summer Nutrition Promotion/Marketing Contest

NCDPI, School Nutrition Services has launched the Summer Nutrition Programs Promotional Materials CONTEST for KIDS! We need more middle and high school students involved in these programs! Will you help spread the word by making sure your middle/ high school students, teachers and principals are aware of the contest? We are asking middle and high school students to help design **promotional content such as music, a theme song, jingle, rap, dance, skit, PSAs or other animated creation** to get the word out across the state to children and teens about the N.C. Summer Nutrition Programs! Make sure your schools are represented.

IMPORTANT NOTE: This contest ends April 6, 2018.

[CLICK HERE](#) for details, including deadlines, about the N.C. Summer Nutrition Programs Promotional Materials Contest Rules. Contact [Cynthia Ervin](#) with questions.

Required Annual Continuing Education (RACE) for Seamless Summer Option (SSO) Sponsors

The North Carolina Department of Public Instruction, School Nutrition Services is excited to announce the 2018 Seamless Summer Option Program RACE webinars for all new and returning SSO School Food Authorities. The webinar will provide an overview of program requirements and will equip SFAs for effective and compliant SSO operations. Time will be allotted to address questions. This is required for all SFAs interested in administering the SSO.

[CLICK HERE](#) to register for SSO Required Annual Continuing Education on April 20, 2018 (2:00 PM EDT).

The webinar will be recorded and posted on the website for future reference.

New Online Continuing Education Component for the Summer Food Service Program



Summer Nutrition has launched a new online component of its Required Annual Continuing Education (RACE) for Summer Food Service Program (SFSP) Sponsors. "RACE Online" will accompany the one-day "RACE Live" events that will happen in-person across the state in April. RACE Online is mandatory and RACE Live is an optional component of the North Carolina Summer Food Service Program training in 2018.

RACE Online is comprised of ten modules covering all essential topics of the Summer Food Service Program. These modules can be found in the

Download Forms section of the Schools Nutrition Technology System. RACE Online must be completed in order to receive an invitation to register for RACE Live. A webinar introducing RACE Online was held on January 5th. A recording of the webinar can be viewed at: <https://vimeo.com/250896995>



Mark Your Calendar! RACE Live is coming in April:

- **April 19, 2018** - Raleigh, NC; School Food Authorities only
- **April 26, 2018** - Hickory, NC; School Food Authorities only

Continuing Education & Professional Development

- **School Nutrition Leadership Academy Opportunities**

The NC School Nutrition Leadership Academy offers a variety of professional development activities for School Nutrition Professionals. Refer to our website below and be alert for email announcements from NC State University McKimmon Center announcing workshops.

<https://childnutrition.ncpublicschools.gov/continuing-education/sn-leadership-acad>

June 11-13	NC Safe Plates	Goldsboro
June 13-15	NC Safe Plates	Wilmington
June 14-15	Nutrition Level 1: Smart Options	Greenville
June 18-19	The Administrative Review - An approach to collaborative compliance	Greensboro

June 19	Smart Options: Teach the Leader	Greensboro
June 18-20	NC Safe Plates	Greensboro
June 20-22	NC Safe Plates	Kenansville
August 13-15	NC Safe Plates	Wilson

- **New School Nutrition Manager Leadership Workshop**

The North Carolina Department of Public Instruction, School Nutrition Section will offer the School Nutrition (SN) Manager Leadership Workshop on June 18-19, 2018 in the Greensboro vicinity. This course is only for new and aspiring School Nutrition Managers at the school site level who have not previously attended a previous session of the SN Manager Leadership Workshop. The workshop will include introductory information on topics such as history of school meals, school meal program overview and regulations, meal patterns and offer vs. serve, Food Safety and Hazard Analysis Critical Control Point (HACCP) plan, meal counting, food ordering and inventory, professional standards requirements, and customer service.

Conference Location & Schedule

The Conference Center at Guilford Technical Community College
 7908 Leabourne Road
 Colfax, NC 27235

Monday, June 18, 2018	9:30 am - 5:15 pm
Tuesday, June 19, 2018	7:45 am - 2:00 pm

Please register by **May 1, 2018** at: <https://goo.gl/forms/02kNvKm9cPFTpX6F2>

Confirmation letters will be sent in May with additional details.

- **Boot Camp for School Nutrition Personnel in Charter Schools**

The North Carolina Department of Public Instruction (NCDPI), School Nutrition Section, will offer a special one-day professional development workshop entitled Boot Camp for School Nutrition Personnel in Charter Schools: How to Effectively Manage the Risks and Navigate the Regulatory Waters of the Federal School Nutrition Programs. This intensive course was designed specifically for Charter School personnel who administer and/or operate the School Nutrition Programs. The day-long workshop will provide valuable information about the complex rules and regulations of the Federally-assisted School Nutrition Programs and your responsibilities for implementing the rules as a program administrator or manager. Your participation will provide a unique opportunity to support your success in meeting the unique needs and challenges of Charter Schools' participation in the School Nutrition Programs.

Register by April 4 at: <https://www.surveymonkey.com/r/2017CharterSchools>

- **NC K-12 Culinary Institute Registration for School Nutrition Managers**

North Carolina Department of Public Instruction, School Nutrition Section, in cooperation with Chef Cyndie Story and K-12 Team, is offering The NC K-12 Culinary Institute again in summer 2018. The workshop features face-to-face and online instruction for school nutrition personnel to enhance these healthy dining objectives:

- Improve student health, well-being and academic success through nutritious, appealing meals at school
- Increase participation in high quality, enticing school nutrition programs
- Expand capacity of local school nutrition programs to purchase, prepare and serve fresh, locally grown produce
- Increase consumption of fruits, vegetables and whole-grain rich foods
- Provide continuing education opportunities for school nutrition personnel

The culinary school course components are planned to include menu items using scratch, convenience, and modified scratch products and techniques. Recipes will also include North Carolina Farm to School items, step by step photography, and instructions written for production amounts consistent with pack or pan sizes commonly available and used in school kitchens.

During the summer, we will host 9 workshops for School Nutrition Managers who will become Chef Ambassadors. It is expected they will “Teach It Forward” many of the concepts learned at the Institute. Instructional segments are planned for topics such as knife skills, weighing and measuring accurately, preparing foods for just-in-time service, work simplification and scheduling, effective use of equipment, and quality food preparation and service for a variety of meats, grains, fruits, vegetables, and condiments. “Teach it Forward” toolkit, including 15-minute modules or “Short Sets” on many of the topics, will be provided to the School Nutrition Manager participants so that they can return to the SFA as Chef Ambassadors and teach other managers and associates important food production and merchandising techniques. In addition, a limited amount of small equipment will be provided to assist with teaching upon return to the SFA.

Please share the link below with School Nutrition Managers, Training Managers, Manager Trainees, or Assistant Managers who will commit to “Teach it Forward” and complete pre- and post-assessments and follow up quarterly surveys reporting activities. Completing the application will start the process to be considered for acceptance in the North Carolina K-12 Culinary Institute. Participants who are accepted will be notified in April. We are unsure if funds will be available for travel reimbursements for all participants this year and will notify School Nutrition Administrators if grants are approved. Please contact susan.thompson@dpi.nc.gov or refer to our website (<https://childnutrition.ncpublicschools.gov/continuing-education/nc-k-12-culinary-institute/nc-k-12-culinary-institute-for-snmngrs>) for additional information.

Apply by April 13, 2018 at: <https://www.surveymonkey.com/r/K-12CulinarySummer2018>

June 26-28	Winkler Middle School 4501 Weddington Road Concord, NC 28027	Cabarrus County Schools Location TBA
July 17-19	South Central High School 570 West Forlines Rd. Winterville, NC 28590	New Bern High School 4200 Academic Dr. New Bern, NC 28562
July 24-26	Hawfields Middle School 1951 S. NC 119 Mebane, NC 27302	Sandy Grove Middle School 300 Chason Rd. Lumber Bridge, NC 28357
July 31 - August 2	Ashley High School 555 Halyburton Memorial Pkwy Wilmington, NC 28412	Starmount Middle School 2626 Longtown Rd. Boonville, NC 27011
August 7-9	Asheville Middle School 197 S French Broad Ave. Asheville, NC 28801	Bertie High School 716 US HWY 13N Windsor, NC 27983

- **Scheduling a Course and Exam for Certified Food Protection Manager (CFPM) Certification**

The North Carolina Food Code requires FOOD ESTABLISHMENTS to have a PERSON IN CHARGE (PIC) who is a CFPM on site at all times the establishment is in operation. The FOOD ESTABLISHMENT may be assessed two points on their inspection for failure to meet the Food Code requirements. To verify the PIC has an approved CFPM certification as specified in Paragraphs 2-102.12(A) and Section 2-102.20 of the NC Food Code Manual, the PIC must have successfully passed an American National Standards Institute (ANSI) accredited CFPM examination.

The PIC requirement is established by the North Carolina Department of Health. North Carolina Department of Public Instruction School Nutrition Section also requires School Nutrition Administrators to obtain CFPM certification as part of the Professional Standards for hiring and continuing education for School Nutrition Programs.

NC Safe Plates is a CFPM course developed by North Carolina State University Extension. This course offers the National Registry of Food Safety Professionals exam as part of the instruction. School Nutrition Services is glad to partner with Extension to bring this learning experience to you. We offer classes through our Leadership Academy with McKimmon Center on demand throughout the year if we have about 15 participants. We can advertise the course offerings to surrounding School Food Authorities to help fill the class. **Please contact Susan Thompson (susan.thompson@dpi.nc.gov) if you are interested in hosting a class to provide continuing education and the CFPM exam to your staff.**

- **NC K-12 Culinary Institute Workshop for School Nutrition Administrators and Supervisors**

As part of the planned K-12 Culinary Workshops for 2018, two sessions for SN Administrators have been scheduled which will allow administrators, supervisors, and menu planners working at the central office level of the School Food Authority (SFA) the opportunity to participate in food preparation techniques being taught to managers and training managers during Summer 2018. *Please Note* These sessions are NOT for training managers or school level managers. [CLICK HERE](#) for additional information and registration information.

Mark Your Calendar

March 2018

Mar 1-31	National Nutrition Month
Mar 5-9	National School Breakfast Week
Mar 10	Deadline to submit Claims for Reimbursement for NSLP/SBP/ASSP/SFSP/SSP (for Feb 2018)
Mar 15	Deadline to submit Claims for Reimbursement for FFVP (for Feb 2018)
Mar 20	Annual SHAC Meeting

**Anytime a deadline falls on a weekend or a holiday the actual deadline is extended to the next business day.*

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- (1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: program.intake@usda.gov.

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