



# PUBLIC SCHOOLS OF NORTH CAROLINA

DEPARTMENT OF PUBLIC INSTRUCTION | Mark Johnson, *Superintendent of Public Instruction*

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## STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require State agencies (SA) to report the results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the SA to post a summary of the most recent final administrative review results for each School Food Authority (SFA) on the SA publicly available website no later than 30 days after the SA provides the results of the administrative review to the SFA. The SA must also make a copy of the final administrative review report available to the public upon request.

**School Food Authority (SFA) Name: Pamlico County Schools**

**SFA Agreement Number: 690**

**Date of Administrative Review (Entrance Conference Date): February 13, 2017**

**Date review results were provided to the SFA: February 16, 2017**

### General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)

- School Breakfast Program
- National School Lunch Program
- Fresh Fruit and Vegetable Program
- Afterschool Snack
- Special Milk Program
- Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

- Community Eligibility Provision
- Special Provision 1
- Special Provision 2
- Special Provision 3

### Review Findings

3. Were any findings identified during the review of this School Food Authority?

- Yes       No

4. Is there fiscal action associated with findings identified during the review of this School Food Authority?

- Yes       No

### SCHOOL NUTRITION SERVICES

### SCHOOL OPERATIONS DIVISION

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AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

## REVIEW FINDINGS

### A. Program Access and Reimbursement

| YES                      | NO                                  |   |
|--------------------------|-------------------------------------|---|
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <b>Certification and Benefit Issuance</b> – Validation of the SFA’s certification of students’ eligibility for free or reduced-price meals benefits   |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <b>Verification</b> – Validation of the process used by the SFA to confirm selected students’ eligibility for free and reduced-price meal benefits  |
| Finding Detail:          |                                     |   |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <b>Meal Counting and Claiming</b> – Validation of the SFA’s meal counting and claiming system that accurately counts, records, consolidates, and reports the number of reimbursable meals claimed by category |
| Finding Detail:          |                                     |   |

### B. Meal Patterns and Nutritional Quality

| YES                      | NO                                  |   |
|--------------------------|-------------------------------------|---|
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <b>Meal Components and Quantities</b> – Validation that meals claimed for reimbursement contain the required meal components and quantities   |
| Finding Detail:          |                                     |   |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <b>Offer versus Serve (OVS)(provision that allows students to decline some of the food components offered)</b> – Validation of the SFA’s compliance with OVS requirements, if applicable  |
| Finding Detail:          |                                     |   |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <b>Dietary Specifications and Nutrient Analysis</b> – Validation that meals offered to children through the School Nutrition programs are consistent with federal standards for calories, saturated fat, sodium, and <i>trans</i> fat |
| Finding Detail:          |                                     |   |

### C. School Nutrition Environment

| YES  | NO                                  |   |
|--|-------------------------------------|---|
| <input type="checkbox"/>   | <input checked="" type="checkbox"/> | <b>Food Safety</b> – Validation that all selected schools meet the food safety and storage requirements, and comply with the Buy American provisions specified by the regulations |
| Finding Detail:  |                                     |   |
| <input checked="" type="checkbox"/>  | <input type="checkbox"/>            | <b>Local School Wellness Policy</b> – Review of the SFA’s established Local School Wellness Policy  |
| Finding Detail: Finding: Some of the new LWP requirements of the Healthy Hunger Free Kids Act (HHFKA) of 2010, outlined in USDA Policy Memo SP 42-2011 and the LWP Final Rule effective August 29, 2016 have not been included in the LWP. The items that need to be included or revised in the current LWP are listed below: Page 1: Nutrition Education 6760.2: Add Promotion to the heading making it Nutrition Education & Promotion Page 3: Under Nutrition Guidelines 5051.4: -Replace the wording “applicable current federal and state nutritional guidelines” to “Healthy Hunger Free Kids Act of 2010 and Smart Snack Standards”. Page 4: Under School Meals # 6760.4.1.2 - add “Healthy Hunger Free Kids Act 2010” in place of “federal statutes and regulations.” Page 7: Under Activities to Promote Wellness # 6760.5.6 - Food cannot be used as a reward. # 6760.5.13 - Add Smart Snack Standards to end of the sentence. Page 8: Under Monitoring & Review of Policy Include a statement that says stakeholders, writing out each one, will be a part of the implementation, planning and monitoring of the local wellness policy, how the public will be made aware of the wellness policy and the assessment and the frequency of the assessments (every 3 years is required). |                                     |   |
| <input type="checkbox"/>   | <input checked="" type="checkbox"/> | <b>Competitive Foods</b> – Validation of the SFA’s compliance with regulations for all food   |

|                          |                                     |  |
|--------------------------|-------------------------------------|--|
|                          |                                     | and beverages to students outside of the reimbursable meal   |
| Finding Detail:          |                                     |  |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <b>Professional Standards</b> – Validation of the SFA’s compliance with required hiring standards and annual training requirements     |
| Finding Detail:          |                                     |  |
| <b>D. Civil Rights</b>   |                                     |  |
| <b>YES</b>               | <b>NO</b>                           |  |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | <b>Civil Rights</b> – Validation of the SFA’s compliance with civil rights requirements as applicable to the School Nutrition Programs |
| Finding Detail:          |                                     |  |

|                               |                                     |   |
|-------------------------------|-------------------------------------|---|
| <b>E. Resource Management</b> |                                     |   |
| <b>YES</b>                    | <b>NO</b>                           |   |
| <input type="checkbox"/>      | <input checked="" type="checkbox"/> | <b>Resource Management</b> – Validation of the SFA’s compliance with overall financial health of the School Nutrition Program |
| Finding Detail:               |                                     |   |
| <input type="checkbox"/>      | <input checked="" type="checkbox"/> | <b>Other</b>  |
| Finding Detail:               |                                     |   |