



PUBLIC SCHOOLS OF NORTH CAROLINA

DEPARTMENT OF PUBLIC INSTRUCTION | Mark Johnson, Superintendent of Public Instruction

WWW.NCPUBLICSCHOOLS.ORG

Statement of Intent for School Food Authority (SFA) to operate Summer Food Service Program (SFSP) Or Seamless Summer Option (SSO)

Name of SFA

NSLP Agreement No.

will participate in the following program from May through September (Check only one):

Summer Food Service Program (SFSP) OR Seamless Summer Option

- If participating in the SFSP, by signing below, the SFA agrees to comply with all regulations and requirements as stated in 7 CFR 225, guidance, procedures and the Agreement to administer the federally-funded Child Nutrition Program.
- If participating in the SSO, by signing below, the SFA agrees to comply with the same regulations and requirements as the National School Lunch Program (NSLP) and those in the Agreement to administer the federally-funded Child Nutrition Program.
- These regulations and requirements include but are not limited to procurement, menu planning, maintaining of production records, HACCP, type of meal service implemented, dates of operation, adequate documentation and accountability of the number of meals served and filing the monthly claim according to regulations, guidance and policies.

Name of School Nutrition Administrator (Print): _____

Signature of School Nutrition Administrator: _____

Date

Name of Superintendent (Print): _____

Signature of Superintendent: _____

Date

NOTE: Mail this document with original signatures on or before **March 1st** to:

NCDPI School Nutrition Services
6324 Mail Service Center
Raleigh NC 27699-6324
ATTN: Cynthia D. Ervin, MBA, RD, LDN

No faxes or e-mails will be accepted.

Revised 10/2018

SCHOOL NUTRITION SERVICES SCHOOL OPERATIONS DIVISION

Lynn Harvey, Ed.D., RDN, LDN, FAND, SNS Chief | lynn.harvey@dpi.nc.gov
6324 Mail Service Center, Raleigh, North Carolina 27699-6324 | Phone (919) 807-3506 | Fax (919) 807-3516

AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

USDA Nondiscrimination Statement

For all other FNS nutrition assistance programs, State or local agencies, and their subrecipients, must post the following Nondiscrimination Statement:

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits.

Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at:

http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

(1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;

(2) fax: (202) 690-7442; or

(3) email: program.intake@usda.gov.

This institution is an equal opportunity provider.