



United States  
Department of  
Agriculture

Food and  
Nutrition  
Service

3101 Park  
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Alexandria, VA  
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**DATE:** February 24, 2012

**MEMO CODE:** SP 19-2012

**SUBJECT:** Soliciting Bids from Commercial Distributors for End Products

**TO:** Regional Directors  
Special Nutrition Programs  
All Regions

State Directors  
Child Nutrition Programs  
All States

The attached memorandum, FD-119, provides clarification for the option to combine the solicitation of procurement of end products and commercial food products. Some school food authorities (SFA) may solicit bids for procurement of end products in their solicitation for procurement of commercial food products from commercial distributors, rather than conducting two separate solicitations. The memorandum also clarifies the requirements, and the parties responsible for ensuring compliance with requirements, in exercising this option. As in the past, please share this information with your SFAs.

**Original Signed**

Cynthia Long  
Director  
Child Nutrition Division

Attachment