

# School Nutrition Update

December 2018



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## ***Important Dates***

*\*NOTE: Anytime a deadline falls on a weekend or a holiday the actual deadline is extended to the next business day.*

Dec 15	Deadline to submit November Claim for Reimbursement (FFVP)
Dec 15	Deadline to complete Civil Rights Compliance Worksheets (SFAs)
Dec 15	Annual Nutrient Analysis Report for October Menus Due (Exception: SFAs with AR prior to Dec. 31st w/Consultant approval)
Dec 14	Verification Summary Report Due
Dec 24, 25, 26	Christmas Holidays observed (State offices closed)
Jan 1	New Year's Day (State offices closed)
Jan 13-15	School Nutrition Industry Conference 2019 (Austin, TX)

## ***Grant Year 2018 Closeout***

Please review your accounting records to ensure that all claims for October 2017 – September 2018 have been processed for payment. This would include originals and any necessary revisions. It is critical to note that once the State agency has closed the grant year, it may take a while before additional funds will be granted.

If you have any questions or need assistance, please contact Janet Johnson at [janet.williamsjohnson@dpi.nc.gov](mailto:janet.williamsjohnson@dpi.nc.gov).

## ***Verification Collection Report***

The Verification Collection Report is now open in the School Nutrition Technology System (SNTS). Instructions for completing the report in the SNTS are available on the School Nutrition website on the Verification page at: <https://childnutrition.ncpublicschools.gov/information-resources/verification>.

### **Report Deadline**

The due date to complete the Verification Collection Report is **Friday, December 14, 2018**.

If you have any questions or need assistance, please contact your Zone Consultant or Jacquelyn McGowan.

## ***NC Child Hunger Leaders Conference***

Please join No Kid Hungry NC at the eighth annual NC Child Hunger Leaders Conference to hear stories and strategies from educators, nutrition professionals, elected and appointed officials, community leaders, supporters, volunteers, and people like you who are endeavoring daily to feed kids.

**What:** 2019 NC Child Hunger Leaders Conference

**When:** Wednesday, February 13, 2019, 8 am – 4 pm

**Where:** UNC Friday Center for Continuing Education in Chapel Hill

**Who:** If you are currently engaged in the work of feeding kids - or want to be - this conference is for you.

**Fees:** \$40 (includes all conference sessions and materials, continental breakfast, lunch, snacks, and parking.)

**Register:** Visit [NoKidHungryNC.org/Conference](http://NoKidHungryNC.org/Conference) to register.

**Registration deadline:** **Friday, Feb. 8, 2019.**

## ***US Department of Agriculture Summer Food Service Program Memoranda Rescissions***

In response to the US Office of Inspector General's Audit Report "FNS Controls Over Summer Food Service Program" (27601-0004-41) published on March 27, 2018, the Food and Nutrition Service (FNS) reviewed nationwide Summer Food Service Program (SFSP) waivers issued through policy memoranda to determine whether they were in compliance with the statutory waiver authority requirements of the Richard B. Russell National School Lunch Act (NSLA), 42 U.S.C. 1760(1).

Several Policy Memoranda were determined to be not fully consistent with all requirements of the NSLA and were therefore rescinded on October 11, 2018. Rescission was also intended to strengthen the integrity in the Summer Food Service Program.

The rescissions resulted in the following:

- First Week Site Visits for returning sites that operated successfully during the previous summer and did not have serious deficiency findings are required.
- First Week Site Visits for School Food Authorities (SFA) in good standing in the SFSP are required.
- First Week Site Visits for sponsors in good standing in CACFP and NSLP are required.
- Offer Versus Serve (OVS) may only be used by SFA sponsors utilizing the NSLP/School Breakfast Pattern (SBP) OVS guidelines.
- Meal Service Time Requirements contained in 7 CFR 225.16 are reinstated. Among them are the following:
  - Three hours are required between the beginning of one meal service, including snack and the beginning of another meal service. The service of supper shall begin no later

- than 7 p.m. and may not extend beyond 8 p.m. These time restrictions do not apply to residential camps.
- The duration of the meal service is limited to two hours for lunch or supper and one hour for all other meals.
  - Closed enrolled sites for all sponsors must determine eligibility using income applications and not through area eligibility.

Please note that meal service requirements, including meal times, differ for SFAs participating in the Seamless Summer Option (SSO). Specifically, schools operating SSO must adhere to the NSLP and SBP meal time and meal pattern requirements.

On December 6<sup>th</sup> and 7<sup>th</sup>, Summer Nutrition presented a series of Webinars on the waivers. If you missed them or would like additional information on the waivers, please contact your Summer Nutrition Consultant.

### ***Menu Templates Now Available***

The Menu Templates for the remainder of the school year are now available. They can be accessed from the Nutrition Education section on the NCDPI, School Nutrition Services website at:

<https://childnutrition.ncpublicschools.gov/information-resources/nutrition-education/school-meals/menu-templates>

Please note the following:

- The additional Menu Templates run from February through July 2019.
- The Menu Templates were designed in two formats - Elementary and Middle/High. The content for the Elementary School Menus is aimed at families and the content for the Middle/High School Menus is aimed at Middle/High School students.
- By request, the Menu Template layout has been revised to fit within one page with fewer graphics.
- MS Publisher was used in the design to allow for customization by local School Nutrition programs.

Please do not hesitate to contact Tracey Bates, School Nutrition Services Section, NCDPI, [tracey.bates@dpi.nc.gov](mailto:tracey.bates@dpi.nc.gov), with any questions regarding the nutrition education resources for schools.

## ***NEW! Team Nutrition Schools Network and Website***

USDA's Team Nutrition initiative has requested State agencies that administer School Meals Programs to visit the new [Team Nutrition Schools Network website](#) and share the information with the schools in our State. The Team Nutrition Schools Network is designed specifically for schools participating in the National School Lunch Program that are interested in and/or working towards an environment and culture of wellness through the promotion of healthy eating. Enrollment information of existing Team Nutrition schools is available at the website, giving you an opportunity to search for Team Nutrition schools in your State. Schools that have not yet enrolled in the Team Nutrition Schools Network are encouraged to join and receive access to resources, networking opportunities, and more!

Visit our [Team Nutrition School Network website](#) and enjoy these new features:

- [Simplified Sign-in Form](#) for easier enrollment;
- [Searchable Team Nutrition Schools Network](#) to find, view, and update information about Team Nutrition Schools;
- [Downloadable certificate of participation](#) for each Team Nutrition School;
- [Tutorial videos](#) that demonstrate how to complete the new enrollment form and use the search feature;
- [Easy access from any mobile devices](#), like tablets or smartphones; and
- [Background and additional information about the Team Nutrition Schools Network.](#)

We welcome you to check out these new features and share this information with all the schools in your State. Encourage schools to update contact information via the website to ensure they will receive announcements about new resources, updates, and promotional items from Team Nutrition. New, colorful nutrition message decals that can be displayed in the school cafeteria will soon be available only for Team Nutrition Schools—don't miss out!

For questions or for more information, please contact [TeamNutrition@usda.gov](mailto:TeamNutrition@usda.gov).

## ***New Digital Nutrition Education Resources for Middle School***

On December 12, 2018, the United States Department of Agriculture's (USDA) Team Nutrition initiative released Fueling My Health Life, a new web-based nutrition education curriculum for middle schools. These materials include online lesson plans, informational text articles, student assessments, video, digital badges, and interactive activities. These resources support the school meals programs by teaching children about the importance of breakfast, what constitutes a balanced breakfast, and how to use MyPlate as a guide for building a healthy breakfast.

FNS extends its gratitude to the States that assisted in the development and field testing of these resources, including middle schools in Florida, Arizona, Massachusetts, Iowa, and Minnesota. A special thanks to these States and schools and the many other child nutrition experts that assisted in the development of these resources.

Please share information about the availability of these exciting new resources with schools in your State. Visit the Fueling My Healthy Life webpage at: <https://www.fns.usda.gov/tn/fueling-my-healthy-life> .

## ***Job Vacancies***

**Alexander County Schools** has an opening for a Child Nutrition Supervisor. For more information and details visit the Alexander County Schools Job Board at:

<https://nc.teachermatch.org/jobsboard.do?districtId=569422053>

**Charlotte Mecklenburg Schools** has an opening for an ***Child Nutrition Area Supervisor***. Find more details and application information at:

[https://ats4.searchsoft.net/ats/job\\_board\\_form?op=view&JOB\\_ID=4600167530&COMPANY\\_ID=00014342&redirect\\_qs=&redirect\\_qs=softsort%3DNAME%26APPLICANT\\_TYPE\\_ID%3D00000002%26COMPANY\\_ID%3D00014342](https://ats4.searchsoft.net/ats/job_board_form?op=view&JOB_ID=4600167530&COMPANY_ID=00014342&redirect_qs=&redirect_qs=softsort%3DNAME%26APPLICANT_TYPE_ID%3D00000002%26COMPANY_ID%3D00014342)

## ***Continuing Education***

- **Cold Holding Requirements beginning January 2019**

In 2012, the NC Commission for Public Health adopted the 2009 FDA Food Code. Because of concerns raised by industry, it was decided to phase in the 41°F cold holding requirement over a six-year period with an implementation date of January 1, 2019. On January 1, 2019 the requirements for cold holding will change from 45°F or below to 41°F or below, per 3-501.16(A)(2) of the NC Food Code. School Nutrition Programs have already adopted the 41°F cold holding critical control points according to HACCP Plans; therefore, schools should already be in compliance with this new cold holding limit imposed by the Food Code.

- **Certified Food Protection Manager (CFPM) Professional Development Opportunities**

The North Carolina Food Code requires FOOD ESTABLISHMENTS to have a PERSON IN CHARGE (PIC) who is a CFPM on site at all time the establishment is in operation. The FOOD ESTABLISHMENT may be assessed two points on their inspection for failure to meet the Food Code requirements. To verify the PIC has an approved CFPM certification as specified in Paragraphs 2-102.12(A) and Section 2-102.20 of the NC Food Code Manual, the PIC must have successfully passed an American National Standards Institute (ANSI) accredited CFPM examination.

Several organizations offer ANSI accredited exams which will provide the certification required by the North Carolina Food Code. Some of the organizations include [National Restaurant Association](#) ,

[360training.com, Inc.](http://360training.com, Inc.), [Prometric Inc.](http://Prometric Inc.), [StateFoodSafety.com](http://StateFoodSafety.com), and [National Registry of Food Safety Professionals](http://National Registry of Food Safety Professionals).

The PIC requirement is established by the North Carolina Department of Health. North Carolina Department of Public Instruction School Nutrition Section also requires School Nutrition Administrators to obtain CFPM certification as part of the Professional Standards for hiring and continuing education for School Nutrition Programs.

*Safe Plates* is a course developed by North Carolina State University Extension and this course offers the National Registry of Food Safety Professionals exam as part of the instruction. Our School Nutrition Section is glad to partner with Extension to bring this learning experience to you. We offer classes through our Leadership Academy with McKimmon Center on demand throughout the year and we can advertise the course offerings to surrounding School Food Authorities to help fill the class. **Please contact Susan Thompson ([susan.thompson@dpi.nc.gov](mailto:susan.thompson@dpi.nc.gov)) if you are interested in hosting a class to provide continuing education and the CFPM exam to your staff.** We look forward to providing this important professional development opportunity for you. [Click here for a current listing of courses.](#)

- **School Nutrition Leadership Academy Opportunities**

The NC School Nutrition Leadership Academy offers a variety of professional development activities for School Nutrition Administrators. Be sure to keep the School Nutrition Administrator contact information updated in the School Nutrition Technology System as this is the information used to send email notifications. Course listings and registration links may be found at

<https://learn.mckimmoncenter.ncsu.edu/search/publicCourseAdvancedSearch.do?method=doPaginatedSearch&showInternal=false&cspIndex=true&isPageDisplayed=true&courseSearch.programAreaStringArray=54369&courseSearch.filterString=availforreg>

and

<https://childnutrition.ncpublicschools.gov/continuing-education/sn-leadership-acad>

Date(s)	Course/Workshop Title	SN Academy Classification	Location
Nov 27	<a href="#">Hazard Analysis Critical Control Point (HACCP): A Preventive Food Safety Plan for School Nutrition Programs</a>	Food Safety Level 2	Hickory
Nov 29	<a href="#">Hazard Analysis Critical Control Point (HACCP): A Preventive Food Safety Plan for School Nutrition Programs</a>	Food Safety Level 2	Greenville (New location)

January 15-16	<a href="#">Food Production and Operations Management: Culinary Fundamentals for School Nutrition Administrators</a>	Food Production and Operations Management Level 2	Concord
January 17-18	<a href="#">Food Production and Operations Management: Culinary Fundamentals for School Nutrition Administrators</a>	Food Production and Operations Management Level 2	Concord
Jan 22-23 and Feb 25	<a href="#">Safe Plates</a>	Food Safety Level 1	Hillsborough
Mar 7	<a href="#">Program Accountability Level 1: The Who, What, and Why of School Nutrition Accountability</a>	Program Accountability Level 1	Colfax
Apr 3	Meeting Nutritional Needs of Students through School Nutrition Programs	Nutrition Level 2	Colfax
April 22-24	<a href="#">Safe Plates</a>	Food Safety Level 1	Kinston
Aug 12-14	<a href="#">Safe Plates</a>	Food Safety Level 1	Wilmington
Dates TBA	<a href="#">Safe Plates</a>	Food Safety Level 1	Jacksonville

- **Culinary Workshops for School Nutrition Administrators and Supervisors**

As part of the planned NC K-12 Culinary Workshops for 2019, two [Food Production and Operations Management: Culinary Fundamentals for School Nutrition Administrators](#) sessions have been scheduled which will allow administrators, supervisors, and menu planners working at the central office level of the School Food Authority (SFA) the opportunity to participate in food preparation techniques to be taught to managers and training managers during Summer 2019. [CLICK HERE](#) for additional information and registration information for the sessions during January 15-16 or January 17-18 in Concord, NC. These two sessions are NOT for training managers or school level managers. Workshops for managers will be announced in spring 2019.

### Zone Policy Updates for February 2019

The February zone policy updates for school nutrition administrators and supervisors are scheduled for the dates and locations below. Your zone consultants and specialists will share the draft agenda when it is completed. [CLICK HERE](#) to register for the session of your choice.



Zone 1	February 26	NC Arboretum, Asheville
Zone 2	February 26	Village Inn, Clemons
Zone 3	February 19	Hickory Metro Center, Hickory
Zone 4 Charter, Non-public, RCCI	February 7	McKimmon Center, Raleigh
Zone 4 LEA	February 8	McKimmon Center, Raleigh
Zone 5	February 7	Whispering Pines Country Club, Whispering Pines
Zone 6	February 19	NC TeleCenter, Williamston
Zone 7	February 27	The Flame Catering Center, New Bern

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- (1) mail: U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov).

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